

## Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (\*), which are mandatory and require a response.

## 1A. Continuum of Care (CoC) Identification

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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**1A-1. CoC Name and Number:** IL-501 Rockford/DeKalb, Winnebago, Boone Counties CoC

**1A-2. Collaborative Applicant Name:** City of Rockford

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** Institute for Community Alliances

## 1B. Continuum of Care (CoC) Engagement

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**1B-1. CoC Meeting Participants.**

**For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:**

- 1. participated in CoC meetings;**
- 2. voted, including selecting CoC Board members; and**
- 3. participated in the CoC’s coordinated entry system.**

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	Yes	Yes	Yes
Local Jail(s)	No	No	Yes
Hospital(s)	No	No	Yes
EMS/Crisis Response Team(s)	Yes	Yes	Yes
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	No
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	Yes	Yes	Yes
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	No	Yes
School Administrators/Homeless Liaisons	Yes	Yes	Yes
CoC Funded Victim Service Providers	Yes	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	No	No	Yes
LGBT Service Organizations	No	No	Yes
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
Faith based	Yes	Yes	Yes
Veteran service providers	Yes	Yes	Yes
Fire/Police department	Yes	No	Yes

**1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.**

**Applicants must describe how the CoC:**

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

The Rock River Homeless Coalition is the CoC and maintains an open and public space and process for input into the prevention of and ending of homelessness. The CoC maintains an active webpage, Facebook site, uses Facebook bursts, holds public presentations as well as public CoC general, committee and executive board meetings. The CoC social media sites are designed so that the public can both comment on CoC plans and activities but also join the CoC and request more information. The CoC also holds public hearings and workshops. In addition, all meeting agendas, minutes and locations/times are published in advance and anyone is welcome to speak during the open comment period of the meetings. All comments and questions are recorded in public meetings and reviewed by the CoC board. All social media feedback is also reviewed by the CoC board. Changes to policies and procedures that are a result of this feedback are made after discussion by the CoC and a vote. Our web site offers translation in several languages and we

have a TTY 7-1-1 service as well as access to large print/audio/sign language interpretation if requested. All meeting sites are accessible including braille signage. Persons who are homeless who enter through the Coordinated Entry System are surveyed about services and programs including customer service experience. This feedback is reviewed by the CES Committee and changes are made to CES to improve the customer experience.

### **1B-2. Open Invitation for New Members.**

**Applicants must describe:**

- 1. the invitation process;**
  - 2. how the CoC communicates the invitation process to solicit new members;**
  - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
  - 4. how often the CoC solicits new members; and**
  - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

1. The Rock River Homeless Coalition has a membership committee that is responsible for the solicitation and support of new members. 2. The invitation process is a very public process that includes issuing press releases at least two times a year and posting membership information and invitation on the CoC webpage and Facebook page which are accessible. The membership Committee also sends this information to multiple area member organizations including the United Way and the Chamber of Commerce. The CoC sends the invitation to the multiple sources to ensure that it gets out to an assortment of potential new members. Personal invitations are sent to targeted groups that the CoC Board identifies as needed stakeholders. 3. The CoC includes access through large print/audio text/sign language as needed for individuals with disabilities. 4. The CoC formerly solicits new members twice per year through a membership campaign but members can join at any time. 5. The membership committee specifically seeks homeless or formerly homeless persons by working with CoC agencies to prepare the homeless/formerly homeless persons on their boards or at their agencies for participation in the CoC.

### **1B-3. Public Notification for Proposals from Organizations Not Previously Funded.**

**Applicants must describe:**

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
- 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
- 3. the date(s) the CoC publicly announced it was open to proposal;**
- 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**

**5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.  
(limit 2,000 characters)**

The CoC is committed to considering new and innovative proposals that will help our community end homelessness. 1. The CoC published through its accessible webpage, Facebook, City of Rockford accessible website and local media that it was accepting new proposals on 7/26/19 (Q3). Again on 7/30/18, a post was added to Facebook encouraging new agencies to apply. 2/3. All new application were reviewed with the renewal applications to determine if they met the established threshold requirements. All but one met the threshold requirements and were included in the application based upon the scoring, ranking and review process of the CoC. 4. An informational meeting was held in a ADA compliant location(8/2/19 at 11:00) for anyone interested in applying for funding. Large print/ audio text and sign language was available.

## 1C. Continuum of Care (CoC) Coordination

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### 1C-1. CoCs Coordination, Planning, and Operation of Projects.

**Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.**

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Not Applicable
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	
Illinois Dept of Children and Family Services	Yes

Mayors Office on Domestic Violence	Yes
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**1C-2. CoC Consultation with ESG Program Recipients.**

**Applicants must describe how the CoC:**  
**1. consulted with ESG Program recipients in planning and allocating ESG funds;**  
**2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and**  
**3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.**  
**(limit 2,000 characters)**

1. The CoC is part of 2 ESG jurisdictions, the City of Rockford and the State of Illinois. For both jurisdictions, the CoC meets and recommends the allocations for ESG funding through the CoC process. 2. The Collaborative Applicant evaluates and monitors the performance of the ESG funded sub-recipients and reports it's findings to the CoC. In addition, The CoC implemented the following ESG related policies to improve coordination; low/no barrier shelters, intact families, domestic violence relocations and rapid rehousing. These policies, as approved by the CoC ensure that the entitlement areas are utilizing their ESG funding in a way to ensure homeless persons receive appropriate services. 3. City of Rockford staff that are responsible for writing the Consolidated Plan are frequent attendees at CoC meetings. CoC members work with City Staff to write the Consolidated Plan especially the sections on homeless needs, affordable housing, and greatest needs. The CoC provides PIT data for report purposes as well as uploading the ESG csv data files used for the CR 70 & 75. CoC members also attend and assist in presenting data at the community hearings Consolidated Plan and the Action Plan.

**1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions.** Yes to both

**Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.**

**1C-2b. Providing Other Data to Consolidated Plan Jurisdictions.** Yes

**Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.**

**1C-3. Addressing the Safety Needs of Domestic Violence, Dating**



## **Violence, Sexual Assault, and Stalking Survivors.**

### **Applicants must describe:**

- 1. the CoC's protocols, including protocols for coordinated entry and the CoC's emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)**

1. All survivors of domestic violence receive a full intake and assessment regardless of housing status. CES staff has been trained in trauma-informed care practices and families can be entered into HMIS anonymously, if they choose. Survivors can also do CES intakes over the phone if there are safety concerns about them coming inside. They are then referred to the Remedies Domestic Violence Service Center and Shelter for placement and safety planning. Survivors who choose not to access Remedies receive safety planning through the CES. Survivors of domestic violence work with Remedies to develop a safety plan prior to exiting secure shelter for permanent housing. Permanent housing is selected based upon the plan and a housing inspection to ensure the housing is safe. 2. Survivors who enter the CES instead of Remedies can self-identify. All CoC funded housing programs are required to have confidentiality and safety policies for survivors of domestic violence. The CoC also has a system wide relocation policy for safety purposes. CoC member agencies also receive regular training on DV and human trafficking. Recently the city has opened the Mayor's Office on Domestic Violence and Human Trafficking Prevention which is another source of advocacy and assistance for those experiencing those traumas.

## **1C-3a. Training–Best Practices in Serving DV Survivors.**

### **Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:**

- 1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**
- 2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence. (limit 2,000 characters)**

Remedies provided training to a CoC audience of approximately 70 persons on 5/17/18 and they are planning to do another training in fall 2019. During the training Remedies provided domestic violence education surrounding the following topics: Patterns of coercive control; Manipulative tactics; Use of children/courts to maintain contact with survivors; Lethality risks; Safety planning; Forms of domestic violence which can include emotional, physical and sexual abuse; How abusive persons may misrepresent themselves to gain access to our or your services; Voluntary services; Coping through substance use; Mental health through the lens of domestic violence; How survivors may present; Shame of domestic violence; How access to services cannot be denied due to substance use, mental illness and criminal history; and Remedies services which include 24-hour emergency shelter and hotline services, legal advocacy and non-residential counseling and advocacy. Remedies is an active

member of the CoC and provide domestic violence advocacy and education to CoC members at each meeting.(2)CES staff has participated in Trauma Informed Care training and also attended the 40 hour Domestic Violence training through the Illinois Coalition against Domestic Violence which also included an additional 20 hours of online training which taught best practices in working with survivors including safety planning. In addition, Remedies trained CES staff on the Lethality Assessment Protocol so that this could be included in the CES screening of persons fleeing domestic violence.

**1C-3b. Domestic Violence–Community Need Data.**

**Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)**

De-identified aggregate data from the ESG funded domestic violence shelter is reviewed to determine demographic characteristics and service related needs of those experiencing domestic violence. This data is used to develop appropriate practices and policies that are CoC wide such as transfer policies, safety protocol and emergency housing protocol. This data is also used to improve CES intake practices so that survivors safety is the most critical factor in where and how an intake is conducted.

**\*1C-4. PHAs within CoC. Attachments Required.**

**Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
Rockford Housing Authority	19.50%	Yes-Both	No
Winnebago County Housing Authority	8.50%	Yes-HCV	Yes-Public Housing

**1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.**

**Applicants must:**

- 1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference–if the CoC only has one PHA within its geographic area, applicants may respond for one; or**
- 2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)**

In 2018, the CoC worked with the Rockford Housing Authority (RHA)to increase collaboration. RHA had a homeless preference for PH units but did not offer a

preference in their HCV program. CoC negotiated with them and RHA has updated their policies to provide 1% of all HCV vouchers to homeless clients referred by CES. RHA also added another homeless preference point which increased homeless preference points from 2 to 3 points. Winnebago County Housing has 5 set aside units for Move-On units in PH. Each year there will be 5 more, if necessary. In 2018, they were also awarded Mainstream vouchers. WCHA worked in collaboration with the CES provider to apply for and implement the program. WCHA, did update their policies and implemented a limited preference to use with the mainstream vouchers that would provide preference points for those at-risk of homelessness or literally homeless who are referred by the CES system. In addition to this limited preference, they also have a preference for veterans, those who are victims of DV, and youth exiting the foster care system. While these are not necessarily homeless, these populations are often homeless or at risk of homelessness.

**1C-4b. Moving On Strategy with Affordable Housing Providers.**

**Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.**

Yes

**If “Yes” is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)**

The Winnebago County Housing Authority (WCHA) has offered five (5) units of subsidized housing per year as a set aside for persons working with the Rock River Homeless Coalition (RRHC) who are currently or formerly homeless. The City of Rockford Community Action Agency operates the Single Point of Entry (SPOE) for the RRHC agencies and is the entity responsible for sending all referrals to WCHA. First priority for these referrals is given to those individuals/families who are current participants in Permanent Supportive Housing programs. These individuals/families are those who have been in their units for at least 2 years and have completed the Recovery Scale on an annual basis with a score that deems them ready to successfully transition into non-supportive Permanent Housing. If there are no individuals/families to transition out of Permanent Supportive Housing, we would then look to our homeless waiting list. Each participant is assessed for their level of vulnerability using the VI-SPDAT. If the VI-SPDAT assessment score is 0-4, the individual is not in need of support services; therefore, they will be referred for WCHA. If follow-up services are needed to help with a problem, the referring agencies are contacted to help mediate the situation.

**1C-5. Protecting Against Discrimination.**

**Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.**

**(limit 2,000 characters)**

The CoC has adopted the following policy, "All agencies in the CoC including, but not limited to, the Collaborative Applicant (City of Rockford Human Services), agencies funded through Continuum of Care (CoC) and Emergency Solutions Grants (ESG) programs, and homeless service agencies funded by other federal and state programs commit not to discriminate against anyone seeking homeless services based on race, color, national origin, religion, sex, familial status, disability, age, gender, LGBTQIA status, or marital status. Providers shall make housing available to all otherwise eligible individuals regardless of actual or perceived sexual orientation, gender identity, or marital status. The CoC and all participating agencies will provide housing, services, and/or accommodations in accordance with a clients' gender identity, determine eligibility without regard to actual or perceived sexual orientation, gender identity, or marital status, and will serve all persons regardless of actual or perceived barriers to services. The CoC and agencies in the CoC will develop and operate a coordinated assessment system that provides equal access to all persons, especially those least likely to seek or receive services, and that permits all agencies to comply with applicable civil rights and fair housing laws and requirements." Each individual agency funded by the CoC has an anti-discrimination policy at their agency.

**\*1C-5a. Anti-Discrimination Policy and Training.**

**Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:**

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

**\*1C-6. Criminalization of Homelessness.**

**Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC's geographic area.**

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input checked="" type="checkbox"/>
4. Implemented communitywide plans:	<input type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>

6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

**1C-7. Centralized or Coordinated Assessment System. Attachment Required.**

**Applicants must:**

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
  - 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
  - 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner.**
- (limit 2,000 characters)**

Our CoC has a single point of entry where most intakes are conducted. This office is located in the downtown area of Rockford, the largest city in our service area and where the large majority of people experiencing homelessness are located. In order to ensure coverage of the entire service area, the CES works with the city leaders of the smaller towns, the school districts, and the local fire and police departments. When those entities locate individuals or families who are homeless, they refer the people to CES or they contact CES to send the outreach team. Our CoC also offers the availability of a 24/7 homeless hotline, where anybody can call and we can conduct an intake over the phone so that they do not have to come to our location. Our street outreach team also goes throughout our 2 county service area on a regular, scheduled basis. If the homeless are not initially willing to participate, the outreach team will continue to reach out to the individual until they can get them to participate in a field intake/assessment and housing services. This is especially important for people who do not usually engage in services. The CoC uses the VI-SPDAT as it's standardized assessment tool. People are placed onto the by-name list according to the score they obtained on their assessment. We also give additional points for our priority populations: veterans, chronically homeless, youth, and victims of domestic violence. For youth under 25, we use the VI-SPDAT-TAY form. The CoC has the goal of getting all populations housed within 30 days of identification. At this time, we are successful with any new veterans or chronically homeless people coming into our system but we continue to reduce the number of days for the other populations.

# 1D. Continuum of Care (CoC) Discharge Planning

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## 1D-1. Discharge Planning Coordination.

**Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).**

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

# 1E. Local CoC Competition

## Instructions

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## \*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

**Applicants must indicate whether the CoC:**

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

## 1E-2. Project Review and Ranking–Objective Criteria.

**Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:**

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	No

## 1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

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**Applicants must describe:**  
**1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and**  
**2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.**  
**(limit 2,000 characters)**

1. The CoC included several criteria in the ranking process. These criteria were designed to objectively measure applicant's capacity for serving vulnerable populations. Vulnerabilities assessed and scored on were: families with children, veterans, survivors of domestic violence, youth, chronic, and single adults with disabilities. Applicants received points in the ranking application by serving locally determined vulnerable populations. The ranking tool also took into account programs with less restrictive eligibility criteria (such as low/no income, untreated mental illness/addictions, felony convictions, etc). 2. CoC took severity of need into account by providing points to programs that serve the above populations in 25% or more of their units. The CoC also took into account cost effectiveness of the program, exits to permanent housing, performance outcomes measures, recaptured funds, and if they use a low demand/housing first service model as part of our scoring rubric for applicants ranking. Domestic violence providers were also evaluated on the narrative that they provided describing their ability to address safety and appropriate services and resources. In addition, since we have no current CoC Domestic Violence projects, we looked at de-identified data provided for ESG recipients applying for the CoC DV grant to review capacity and outcomes.

**1E-4. Public Postings–CoC Consolidated Application. Attachment Required.**

**Applicants must:**  
**1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or**  
**2. check 6 if the CoC did not make public the review and ranking process; and**  
**3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or**  
**4. check 6 if the CoC did not make public the CoC Consolidated Application.**

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>



3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input checked="" type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input checked="" type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

**1E-5. Reallocation between FY 2015 and FY 2018.**

**Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.**

**Reallocation: 4%**

**1E-5a. Reallocation–CoC Review of Performance of Existing Projects.**

**Applicants must:**

- 1. describe the CoC written process for reallocation;**
  - 2. indicate whether the CoC approved the reallocation process;**
  - 3. describe how the CoC communicated to all applicants the reallocation process;**
  - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
  - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

1. The CoC has a reallocation policy that states the CoC and Collaborative Applicant will review all CoC Projects for performance. If those projects are shown to be poor performers, they are subject to reallocation. Also the CoC reviews any Transitional Housing or Supportive Services Only grants per HUD recommendations for the purpose of reallocating to permanent housing. Agencies are also allowed to volunteer to reallocate full or partial grants to repurpose them into permanent housing. (2)The CoC has approved this policy through a vote of the full membership. 3. CoC communicates all policies through their open meetings, all policies are available to all CoC members. Information is also communicated through use of the Coalitions webpage and Facebook page. 4. The CoC used threshold criteria to determine which programs were low performing including funds expended, permanent housing exits, whether the proposed numbers served were met and cost effectiveness. 5. This year there was one project identified for reallocation. This project was the CoC's last remaining Transitional Housing program and it was reallocated due to poor performance and poor fiscal management.

## DV Bonus

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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### 1F-1 DV Bonus Projects.

**Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing:** Yes

**1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.**

1. PH-RRH	<input checked="" type="checkbox"/>
2. Joint TH/RRH	<input type="checkbox"/>
3. SSO Coordinated Entry	<input checked="" type="checkbox"/>

### \*1F-2. Number of Domestic Violence Survivors in CoC's Geographic Area.

**Applicants must report the number of DV survivors in the CoC's geographic area that:**

Need Housing or Services	3,200.00
the CoC is Currently Serving	120.00

**1F-2a. Local Need for DV Projects.**

**Applicants must describe:**

- 1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).**  
**(limit 500 characters)**

1. There were 5,286 calls to the domestic violence hotline in 2018, more than double the number of calls experienced in 2016. Data source was the Domestic Violence Hotline segregated for Boone and Winnebago County data. There were 2,414 arrests for domestic violence in 2018 an increase of 28% from 2017 and an increase of 74% from 2016. Data source was the Winnebago County jail booking records.

**1F-3. : SSO-CE Project–CoC including an SSO-CE project for DV Bonus funding in their CoC Priority Listing must provide information in the chart below about the project applicant and respond to Question 1F-3a.**

DUNS Number	13666083
Applicant Name	City of Rockford

**1F-3a. Addressing Coordinated Entry Inadequacy.**

**Applicants must describe how:**

- 1. the current Coordinated Entry is inadequate to address the needs of survivors of domestic violence, dating violence, or stalking; and**
- 2. the proposed project addresses inadequacies identified in 1. above.**  
**(limit 2,000 characters)**

1. The current CES system has limited resources and limited time to deal with the special needs of victims. Although CES staff has participated in DV training, there is limited time for one-on-one interaction with the victims. 2. The proposed project would allow us to increase the CES staff and have a person stationed at the Family Justice center which focuses on the needs of victims. Having staff at the center will allow better wrap-around services to be offered to the victims and their families and will allow all their needs to be addressed at one place.

**1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.**

**Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing–using the list feature below.**

Applicant Name	DUNS Number
Remedies Renewing...	102369634

## 1F-4. PH-RRH and Joint TH and PH-RRH Project

### Applicant Capacity

DUNS Number:	102369634
Applicant Name:	Remedies Renewing Lives
Rate of Housing Placement of DV Survivors–Percentage:	0.00%
Rate of Housing Retention of DV Survivors–Percentage:	0.00%

#### 1F-4a. Rate of Housing Placement and Housing Retention.

**Applicants must describe:**

- 1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)**

1. At this time, the applicant does not provide permanent housing to survivors of domestic violence. Therefore, there is no data to pull regarding the placement rates or the retention rates. 2. N/A

#### 1F-4b. DV Survivor Housing.

**Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing. (limit 2,000 characters)**

Per the Coordinated Entry policy agreed upon by the CoC, this CoC gives priority to people actively fleeing from domestic violence. Anyone entering the CES that states they are fleeing will be given a "Lethality Assessment" to determine the level of danger they are in. For those who are in severe danger, the CES immediately contacts Remedies Renewing Lives (Remedies) and connect the survivor with their services. If the survivor refuses to go to Remedies but would prefer to stay elsewhere, staff tries to conduct safety planning with them. If survivors go straight into Remedies Shelter, they will still be referred to the CES as soon as possible, preferably within the first 72 hours of entering shelter, so that they will have as many options as possible to obtain permanent housing. Remedies does not provide the CES any information about a specific survivor without a written release of information. The DV agency will have the ability to keep a client's name and address anonymous if they feel it is necessary for safety reasons. If there is an issue, such as safety, that makes it hard to get to the CES, survivors can always call and have an assessment done over the phone. Due to the CoC prioritizing survivors of DV, many move to the top of the by-name list quickly for permanent housing. There is very close collaboration between the CES and Remedies. For any survivors that have enough income to pay for future housing, the CES usually will immediately instruct them to start looking for housing and start them working with a case manager for assistance with first month's rent/deposit assistance. For those with lower to no income, they will be placed on the list but CES will

move them as quickly as possible into permanent housing. In some cases survivors choose to go into Remedies' transitional living program while they rebuild their life after the trauma that they have experienced.

**1F-4c. DV Survivor Safety.**

**Applicants must describe how project applicant:**

- 1. ensured the safety of DV survivors experiencing homelessness by:**
    - (a) training staff on safety planning;**
    - (b) adjusting intake space to better ensure a private conversation;**
    - (c) conducting separate interviews/intake with each member of a couple;**
    - (d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;**
    - (e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;**
    - (f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and**
  - 2. measured its ability to ensure the safety of DV survivors the project served.**
- (limit 2,000 characters)**

Training regarding safety planning occurs daily, between staff and survivors. As a standard of service, and requirement by funders, all Remedies staff meet with clients in confidential space. Housing & support will be offered with a strong adherence to confidentiality, each paramount to survivor safety. Since Remedies is dedicated to serving survivors, the agency does not meet with "couples", but kids regardless of age/gender & vulnerable family members are welcome in shelter & for our proposed project. Potential housing units will be scattered throughout our catchment area and leased to the individual client, there is no need to publicly "identify" a specific location. We will work with survivors in determining the most-safe location which will take in factors related to employment, school, supports & proximity to an abusive partner. We will facilitate our project as one that reflects the best practices developed by the Safe Housing Partnership Consortium and Washington State Coalition Against Domestic Violence which identifies the key components of being: Survivor Driven, Trauma Informed, Mobil; Flexible Financial Assistance; & Community Engagement. We will work in tandem with the survivor in establishing goals, recognizing that each survivor coming into our program has their own history including elements that they may have shared with us or not. All staff are versed in the Illinois Safe Homes Act; Illinois Crime Victims Compensation Act; and the Illinois Victims Economic and Safety & Security Act.

**1F-4d. Trauma-Informed, Victim-Centered Approaches.**

**Applicants must describe:**

- 1. project applicant's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and**
- 2. how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:**
  - (a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;**
  - (b) establishing and maintaining an environment of agency and mutual**

**respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**  
**(c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;**  
**(d) placing emphasis on the participant’s strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**  
**(e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**  
**(f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**  
**(g) offering support for parenting, e.g., parenting classes, childcare.**  
**(limit 4,000 characters)**

Our DV Rapid Rehousing project (DV-RRH) project will be operated in the model of Housing First to support the unique needs of survivors. Housing & support will be offered in a voluntary manner with strong confidentiality, each paramount to survivor safety. The only limitations in policies/practices to a person accessing our agency, is that the person must be a victim/survivor of DV. There are no requirements related to law enforcement, prosecution/previous experiences with the agency nor number of times a person has tried to leave their abusive partner. There are no demographic descriptors employed to determine eligibility therefore a person can utilize all DV program services, including our proposed DV-RRH project, regardless of race, ethnicity, gender, age, sexual orientation, disability, caretaker, number or age of children or legal status. We do not impose conditions on access to services such as participation in screenings/assessments as these could create barriers to safety. Our DV-RRH project is one that reflects the best practices developed by the Safe Housing Partnership Consortium & WSCADV which identifies the components of being: Survivor Driven, Trauma Informed, Mobil; Flexible Financial Assistance; & Community Engagement. We will work with the survivor in establishing goals, recognizing that each survivor has their own history including elements that they may have shared with us or not. We will have meaningful dialogue with each survivor about safety and their ability to maintain stabilized housing while taking into account a survivors financial capability can change daily depending on the risk of their abusive partner. We will continue to collaborate with our local CoC & the community at-large to capitalize & strengthen existing resources. Survivors in our RRH project will have access to the agency services which are entered into our HMIS comparable database (Illinois Criminal Justice Information Authority InfoNet): Adult Group Counseling; Civil Legal Advocacy/OP; Collaborative Case Management; Conflict Resolution; Criminal Legal Advocacy/Charges; Criminal Legal Advocacy/OP; Economic Assistance; Educational Assistance; Employment Assistance; Family Counseling; Group Children’s Counseling; Individual Children’s Counseling; Individual Therapy; In-Person Counseling; Legal Advocacy/Advocate; Life Skills; Medical Assistance; Other Advocacy; Parental Services; Substance Abuse Services; Telephone Counseling; and Transportation. Staff receive on-going training & education through our many DV program funders/projects. Topics include survivor support; shelter best practices; lethality risk; language access; cultural awareness including education specific to serving survivors who identify as Deaf/Hard of Hearing,

Black/ African American and/or Hispanic, or disabled; voluntary services; legal advocacy; & abuse in later life. It is the policy of our agency to provide timely meaningful access for persons with Limited English Proficiency and/or who are Deaf/hard of hearing to all agency programs & activities. We identify & foster collaborations with organizations who work with individuals with limited English proficiency and/or those that support persons of other marginalized populations. When organizations do not exist in our area, we identify community leaders to create environments and initiatives focused on fair housing practices and language access. The agency encourages the exchange of accurate information, interacts on equal terms, to collaborate and support efforts and to develop a sense of unity among survivors of DV accessing our services. In providing access to services by survivors whether through language access, shelter services, non-residential counseling & advocacy, TH or RRH, we acknowledge that power, privilege & racism & other forms of oppression are deeply connected to DV & are critical to understand on a relational level & the ability to serve individuals of all backgrounds.

**1F-4e. Meeting Service Needs of DV Survivors.**

**Applicants must describe how the project applicant met services needs and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:**

- **Child Custody**
- **Legal Services**
- **Criminal History**
- **Bad Credit History**
- **Education**
- **Job Training**
- **Employment**
- **Physical/Mental Healthcare**
- **Drug and Alcohol Treatment**
- **Childcare**

**(limit 2,000 characters)**

Remedies will serve as many survivors as possible in our DV-RRH Project. Remedies proposes to provide each survivor assistance with security deposit & 3 month's rent. The initial assistance will allow survivors with income to develop cushion for unexpected expenses. For survivors coming into the program without income, this gives them time to work on employment. For survivors who need the initial help in permanent housing, Remedies will keep the lines of communication open so that the survivor knows that they can ask us for assistance in case of something unexpected occurs. For survivors who need a greater amount of rental assistance due to lack of gainful employment or inability to obtain employment once housed, staff will work with the survivor to develop a rental payment goal plan that will assist them in making future payments. This goal plan includes education to further employment or relocation to a more affordable unit. Remedies will offer DV education with an emphasis on individualized safety plans, individual/group counseling for the adults and/or their children, and assistance with greater goal planning. Survivors may need advocacy & support within the court system and/or

assistance in obtaining an order of protection. To serve the most survivors as possible, the Housing Advocate will develop relationships with landlords, provide tenant rights education, provide life skills and being a tenant, paying rent on time & communicating concerns with landlords regarding the property they have chosen to reside & ultimately pay rent to. Survivors of DV utilizing our RRH services will have access to mental health counseling as this is a service of Remedies overall program. Survivors in need of substance use disorder support can access our treatment services. The agency's mental health & substance use disorder services are separate programs & a written release of information by the survivor must be completed before any connection is made.



## 2A. Homeless Management Information System (HMIS) Implementation

**Intructions:**

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

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**2A-1. HMIS Vendor Identification. ServicePoint/Mediware**

**Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.**

**2A-2. Bed Coverage Rate Using HIC and HMIS Data.**

**Using 2019 HIC and HMIS data, applicants must report by project type:**

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	307	65	242	100.00%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	136	46	90	100.00%
Rapid Re-Housing (RRH) beds	96	0	96	100.00%
Permanent Supportive Housing (PSH) beds	468	0	468	100.00%
Other Permanent Housing (OPH) beds	0	0	0	

**2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.**

**For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:**

**1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and  
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.  
(limit 2,000 characters)**

N/A

**\*2A-3. Longitudinal System Analysis (LSA) Submission.**

**Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0.** Yes

**\*2A-4. HIC HDX Submission Date.**

**Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).  
(mm/dd/yyyy)** 04/30/2019

## 2B. Continuum of Care (CoC) Point-in-Time Count

### Instructions:

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**2B-1. PIT Count Date.** 01/28/2019

**Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).**

**2B-2. PIT Count Data–HDX Submission Date.** 04/30/2019

**Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).**

**2B-3. Sheltered PIT Count–Change in Implementation.**

**Applicants must describe:**

**1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**

**2. how the changes affected the CoC’s sheltered PIT count results; or**

**3. state “Not Applicable” if there were no changes.**

**(limit 2,000 characters)**

Not Applicable--no changes between 2018 and 2019.

**\*2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

**Applicants must select whether the CoC No  
added or removed emergency shelter,**

**transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count.**

**2B-5. Unsheltered PIT Count–Changes in Implementation.**

**Applicants must describe:**

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
  - 2. how the changes affected the CoC’s unsheltered PIT count results; or**
  - 3. state “Not Applicable” if there were no changes.**
- (limit 2,000 characters)**

1. The only change made in the 2019 methodology for unsheltered was that prior to the PIT count, we went through each person who was reporting that they were unsheltered on the By-Name List for Coordinated Entry to map locations that they reported to be sleeping. In the past we did not collect this specific information. At the time of the count, we had exact locations-specifically for people who said they were sleeping in vehicles or new outside locations, that we were able to check. We added these specific locations to the already known outside locations and went from address to address. 2. In the end, it did not make a big difference. We located 2 men sleeping in vehicles that we probably would not have found otherwise. Overall our unsheltered number only increased by 2 people and that was with our merger of IL-509 and their numbers being added in. Although our unsheltered numbers were at 45, a large majority of them were not actually outside. They were sleeping inside a church that opened up, hosting Overnight Revivals where they allow the homeless to come in and sleep on the pews. It is not properly zoned or sanctioned as a shelter or drop-in center so we were advised that we cannot count them as sheltered; however, they were still not outside in the elements.

**\*2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

**Applicants must:**

**Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count.** Yes

**2B-6a. PIT Count–Involving Youth in Implementation.**

**Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:**

- 1. plan the 2019 PIT count;**
- 2. select locations where youth experiencing homelessness are most likely to be identified; and**
- 3. involve youth in counting during the 2019 PIT count.**

**(limit 2,000 characters)**

1. In planning the youth count, the CoC worked in conjunction with our Built for Zero-Youth Committee. This committee is made up agencies that specifically work with homeless youth. It includes the local School District, PATH/mental health providers, youth shelter & housing providers, and others. We attempted to have homeless or formerly homeless youth be part of this committee but they only showed up part of the time. 2. Committee members did talk with youth on an individual basis to get locations that would be good places to look for homeless youth. They informed us of a few locations that we did check, some included the local bus station, various 24/7 fast food restaurants, parking garages, and a local church. 3. The committee planned to have youth participate in the count and had a couple volunteer. However, we had a bad snow storm the day of our count and the temperatures were quite low, so the youth chose not to participate.

**2B-7. PIT Count–Improvements to Implementation.**

**Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:**

- 1. individuals and families experiencing chronic homelessness;**
- 2. families with children experiencing homelessness; and**
- 3. Veterans experiencing homelessness.**

**(limit 2,000 characters)**

1. When planning the 2019 PIT, we started by looking at our By-Name list (BNL). In Jan 2019, we only had one individual who was chronically homeless and living in a shelter, no families. Our chronic list has been under 3 people since 2017. On the night of the count it shows 18 sheltered, 10 unsheltered. Each year the number counted in the PIT count is higher than what our BNL reports. Prior to the count, the HMIS lead and collaborative applicant participated in a training with everyone participating in the count. One of the training points was that shelters needed to review their data in HMIS, as sheltered PIT data was pulled from the system. Staff that enters HMIS data rely on self-reports by the client. So the two factors that determine chronic status are often entered incorrectly, length of time homeless and disabilities. Often people count time when they were doubled up as being homeless. Also many people think they have a disability when in fact it has not been diagnosed. However, since we take self-reports, our numbers get inflated. 2. It was determined by the CoC that in previous years, there were some issues with shelters not counting all family members in the PIT. Often adults were counted but children were not. During PIT training, this issue was addressed to ensure accuracy. CES also went through all families on the BNL who reported that they were unsheltered to see the exact sleeping locations. Several reported sleeping in cars; however, after going to those locations, we only located 2 singles in vehicles and no families with children, homeless youth, or veterans. 3. Our CoC has considered vets a priority population for several years, no changes were made in the PIT for counting them. Questions regarding veteran status are asked to every person we talk to.

## **3A. Continuum of Care (CoC) System Performance**

### **Instructions**

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### **\*3A-1. First Time Homeless as Reported in HDX.**

**Applicants must:**

Report the Number of First Time Homeless as Reported in HDX.	1,301
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### **3A-1a. First Time Homeless Risk Factors.**

**Applicants must:**

- 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;**
- 2. describe the CoC's strategy to address individuals and families at risk of becoming homeless; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

1. This year, the CoC analyzed risk factors for people entering the homeless system. For three months, people entering the CES were asked additional questions to determine what led to homelessness. This study indicated that most new entries into the homeless system were due to family conflict/domestic violence. This is verified by local data with 25% of police calls for domestic violence and over 5,000 DV hotline calls annually. The next highest cause was evictions. Our service area has the highest eviction rate in Illinois and the 51st highest rate (pops over 100,000) nationally- Princeton Eviction Lab. Little/no income was the third leading cause for homelessness in our area. Our service area has an unemployment rate of 5.5% compared to a 3.6% rate statewide

and a national rate of 3.7%. 2. Our CoC has doubled resources for our homeless prevention program utilizing State/local resources. In September 2018, our CES provider began a diversion pilot Many newly homeless enter the system due to evictions, so we are looking to work with families to slow this down and divert them from the homeless system. The diversion project combines tenant education and advocacy with limited financial assistance to divert households from ever being court ordered evicted. For young adult conflict, (under 25), family mediation is used to help mend relationships so they can return home, if that is a safe solution. The CoC also has explicit policies limiting PSH discharge. It should be noted that in the past year we significantly slowed our flow of persons experiencing homelessness for the first time. In 2017, new entries into ES/TH had increased 37%. In 2018, that slowed to 9%. 3. The CES of the CoC is oversees these strategies. This committee is comprised of: Community Action, Remedies, Rosecrance, Shelter Care Ministries, Carpenter's Place, VA, Rockford Township, Hope Haven, DeKalb Housing Auth, Rockford Rescue Mission, Youth Services Network, and TLS Veterans.

**\*3A-2. Length of Time Homeless as Reported in HDX.**

**Applicants must:**

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.	45
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**3A-2a. Strategy to Reduce Length of Time Homeless.**

**Applicants must:**

- 1. describe the CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;**
  - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
  - 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

1. The CoC has the goal of all homeless individuals and families being housed within 30 days of identification. Our CoC has a By-Name List (BNL) of the homeless that tracks the length of time people have been homeless. The CoC has done a good job of decreasing the length of homelessness for veterans, chronically homeless (although we currently do not have any on our BNL), youth and families. However since the singles/adult only list contains the highest number of people, people on this list generally have the longest length of time and increase the average days in homelessness overall. Families with children may have a longer length of time, even though we are working to decrease that time because often they seem to have the most barriers and need larger units that are harder to find. The CoC is working to expand the number of housing units by requesting increased Rapid Rehousing units in this NOFA. Also CoC agencies are working to engage with new landlords, increasing the number of units that are available. Often times funding is available to get people/families housed but they are not able to find an appropriate place. These new

partnerships with landlords will help increase the housing stock available. 2. The CoC identifies those with the longest time homeless by sorting the BNL by the length of time homeless so that we can always see how long individuals and families have been on the list and work to get them housed as soon as possible. Everyone on the list is tracked by their VI-SPDAT score and their length of time homeless so we ensure those that are most vulnerable are getting housed the quickest. It should be noted that average length of time homeless has steadily decreased from 2015 (119 nights) to 2016 (42 nights) with 2017 (44 nights) and 2018 (45 nights) remaining stable despite our merger this past year. 3. The Built For Zero: Case Conferencing Committees oversee these strategies and working to reduce the length of time homeless.

**\*3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	27%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	93%

**3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.**

**Applicants must:**

1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.

**(limit 2,000 characters)**

1. Prior to our merger with IL-509 our exits to permanent housing were 59%, since the merger they have dropped to 27%. Our newly merged CoC is working to ensure that protocols established that resulted in higher permanent housing destinations are implemented across our new, larger CoC so that this rate increases. In addition, we have addressed the barrier of finding landlords who will accept our funding and residents by conducting a six month long landlord



recruitment process that increased our capacity by adding forty new landlords, many of which own multiple properties. We have also added non CoC resources that can pay for application fees, background checks and eviction deposits which are often necessary for a landlord to house a previously homeless person. 2. The CoC Board is responsible for overseeing this process. The Board Chair is Todd Kisner. 3. We have a very positive PH exit/retention rate. In 2018 it was 93%, in 2017 it was 96%. We believe the slight shift downward was due to our merger. Most of our negative exits are for medical reasons. We continue to work with the local healthcare system to ensure that people transition to long term care if needed. 4. The CoC Board is responsible for overseeing this process. The Board Chair is Todd Kisner.

**\*3A-4. Returns to Homelessness as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	6%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	8%

**3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.**

**Applicants must:**

- 1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;**
- 2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness. (limit 2,000 characters)**

1. Our CoC works with population specific case conferencing committees (vets, chronically homeless, youth) to determine common factors of people returning to homelessness. The CoC uses these committees as a place to work together to identify person who are struggling within the different programs who are at risk of returning to homelessness. (2) The strategy that has been implemented to reduce returns homeless is to have the committees follow up on any participants that are having a rough time maintaining their housing. The committees provide case conferencing for those persons and come up with alternatives for them, which could be landlord mediation, referrals to other services or programs, or determining if other housing options would be better suited for the participant. For CoC funded housing programs, to continually reinforce the need to limit returns to homelessness, all housing agencies are required to notify the CES before discharging anyone and each discharge is reviewed to ensure that it is a lease violation and not a program violation so that exits are restricted to only the most serious offenses. We have worked closely with our local HUD office to understand what is a reasonable reason for discharge from a program. All persons exited are rerouted back to CES, often

prior to becoming homeless again, to obtain new housing. 3. Both the BFZ case conferencing committees and the coordinated entry committee oversee this data and can suggest new strategies for the CoC.

**\*3A-5. Cash Income Changes as Reported in HDX.**

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	6%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	43%

**3A-5a. Increasing Employment Income.**

**Applicants must:**

1. describe the CoC's strategy to increase employment income;
  2. describe the CoC's strategy to increase access to employment;
  3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
  4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.
- (limit 2,000 characters)**

1. The CoC continues to work in partnership with the Workforce Connection, the local WIOA agency, to provide access to training and jobs. In addition, our local township, the general assistance provider, has recently significantly increased work related requirements and supports to ensure that those receiving general assistance are able to transition to employment. Singles receiving general assistance make up a significant portion of our homeless population. 2. We have initiated a scholarship program funded through the local community action agency that will pay the full cost of training for homeless persons seeking to become trained in jobs that are in high demand locally. They also provide bus tokens and car repair for homeless persons to obtain and keep employment. 3. The primary mainstream employment organization that we work with is the WIOA office. We are a WIOA partner agency and can link directly from the CES office to the WIOA office using Skype so that homeless persons can access WIOA during the CES process. We also enroll homeless persons in WIOA training programs if they are eligible. 4.2. The CoC Board is responsible for overseeing this process. The Board Chair is Todd Kisner.

**3A-5b. Increasing Non-employment Cash Income.**

**Applicants must:**

1. describe the CoC's strategy to increase non-employment cash income;
2. describe the CoC's strategy to increase access to non-employment

**cash sources;**

**3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

1. In 2017, in an effort of the CoC to increase non-employment cash income they implemented SOAR community wide. This was an effort to accelerate and increase the number of individuals approved for SSA. Rosecrance is the lead agency and oversees training and implementation of all SOAR trained persons. The CoC has also made efforts to increase the number of people who would apply and be approved for TANF funds through the Department of Human Services (DHS). Agency caseworkers can utilize the DHS website to assist clients in enrolling for cash benefits online. Rockford Township, which manages General Assistance benefits in our community is an active member of the CoC. Their office has taken additional steps to ensure that homeless persons can easily enroll in General Assistance such as agency outreach and assistance with applying for homeless with literacy or ADA barriers. It should be noted that non employment cash income for our CoC has increased significantly since 2015 when only 13% of stayers had non cash income and only 14% of leavers had non cash income. In 2018, 43% of stayers have non cash income and 37% of leavers have non cash income. Rosecrance provides the lead for these efforts as they are the certified SOAR trainer for our area.

**3A-5c. Increasing Employment. Attachment Required.**

**Applicants must describe how the CoC:**

**1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**

**2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**

**(limit 2,000 characters)**

1. The CoC was able to get the local Workforce Development(WIOA) program to become a member this year to help increase employment opportunities overall for the homeless. However, individual agencies have worked hard to also outreach to employers, staffing agencies, and others who can help get their clients employed. For example, Carpenter's Place has a full-time employment specialist to work with guests to secure and maintain employment. Partnerships created with businesses include but are not limited to: OSF Saint Anthony Medical Center, Mercy Health, Gunite, and Woodman's. Participants in their programs have secured employment at each of these employers. Many CoC agencies also maintain an employment bulletin board with weekly job openings from the Workforce Development and local job fairs.

2) CP offers an on-site internship program for those in their PSH program and recruits business professionals to conduct mock interviews along with teaching other job skills. Community Action provides education and training to any homeless individuals who are interested. This is a partnership through Rock Valley College and Rockford University. The goal of the program is to get training in high demand fields that pay a living wage. Community Action pays for certification courses or portions of 2 and 4 year degrees to get students to

graduations. In the past year, some of the programs that COR has paid for are: pharmacy technicians, CNC operators, Cold Forming operators, child development certification, welding, EKG & radiology certificates, electrical engineering & Nursing (LPN & RN). TLS veterans services also has a partnership with McHenry County College Apprenticeship Program that they can get their Veterans involved in the complete various apprenticeship programs. It should be noted that the CoC increased earned in come among stayers over last year by 1% and increased earned income by leavers by 7% over last year.

**3A-5d. Promoting Employment, Volunteerism, and Community Service.**

**Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC’s geographic area:**

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

**3A-6. System Performance Measures Data–HDX Submission Date** 06/03/2019

**Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)**

## 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 3B-1. Prioritizing Households with Children.

**Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.**

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input type="checkbox"/>
5. Bad credit or rental history	<input type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

### 3B-1a. Rapid Rehousing of Families with Children.

**Applicants must:**

**1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;**

**2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once**

**assistance ends; and**  
**3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless. (limit 2,000 characters)**

1. The CoC utilizes rapid rehousing to move homeless families with children into housing with services utilizing both ESG and CoC Rapid Rehousing funds as well as other local and State resources. All rapid rehousing programs as well as local and State programs include case management as a component to ensure housing stability and success. Participants may remain in these programs up to two years depending on continued eligibility and need. 2. Our CoC case-conferences families within our Coordinated Entry Committee with the goal of determining initial service and housing needs as well as ensure that any new risk factors are identified and addressed so that housing stability is not interrupted. Case managers work with the families to reduce the barriers that the families have and also work to secure housing options for the future. Case managers also work to develop relationships with area landlords, provide education and tenant rights, provide life skills and tenant education about paying rent on time and communicating concerns with landlords regarding the property they have chosen to reside and pay rent. If problems persists, the case managers can also take the case back to the case conferencing committee to troubleshoot the issue and try to come up with a solution that will help ensure the families success. Homeless families with high service needs are generally referred for either permanent supportive housing or other subsidized housing. Shelter Care Ministries, City of Rockford, and Hope Haven all run rapid-rehousing and/or PSH programs for families with children and work to rapidly rehouse families whenever there is space in their programs.

**3B-1b. Antidiscrimination Policies.**

**Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.**

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input checked="" type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input checked="" type="checkbox"/>

**3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing**

**Needs.**

**Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:**

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

**3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.**

**Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.**

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input type="checkbox"/>
5. Bad Credit or Rental History	<input type="checkbox"/>

**3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.**

**Applicants must describe how the CoC increased availability of housing and services for:**

- 1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and**
  - 2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.**
- (limit 3,000 characters)**

The strategies addressed here are for all youth including unsheltered youth. The CoC has increased the number of youth in its rapid-rehousing program, in prior years the program was run at 60% capacity but this year it is at 100% capacity due to transitioning the grant to a new provider. The number of youth

getting into PSH through the Rosecrance program has significantly increased (5%) as it has become more youth inclusive. The CoC is also working with our local PHA and Department of Children and Family Services to increase the number of Family Unification vouchers (FUP) and also looking to apply for HUD's new Foster youth to Independence Initiative funds hoping to obtain tenant protection vouchers for youth. Our CoC does already have some FUP vouchers that house several formerly homeless youth but they do not open up often to place new youth. Our community has a large youth provider that added new permanent housing and rapid-rehousing programs for youth in 2017. Youth in those programs receive case management services, life skills, job skills, and counseling if needed. Other youth with very low/no income, can work with our local Township General Assistance program which provides a monthly rental subsidy of \$325. To get the maximum effectiveness from these funds,youth are encouraged to share apartments. We also have a partnership with and a contract from our state child welfare agency, DCFS, to provide Housing Advocacy and housing services to youth being exited from the foster care system between the ages of 18-21. This program can either provide a rental subsidy or a one-time cash payment to youth. The City of Rockford has also written to expand the youth rapid rehousing program to continue to increase the number of youth that can be housed in the upcoming year. By increasing youth specific outreach, the number of unsheltered youth in our area has significantly decreased. For both sheltered and unsheltered, the CoC is also currently working with Rockford Housing Authority to write for the Foster Youth to Independence tenant protection vouchers.

**3B-1d.1. Youth Experiencing Homelessness–Measuring Effectiveness of Housing and Services Strategies.**

**Applicants must:**

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)**

1. Strategy 1- increase youth in rapid rehousing- Youth RRH grant went from 60% capacity to 100% capacity after the grant provider was changed. Strategy 2- increase PSH beds for youth with a serious mental illness. The PSH provider for persons with mental illness agreed to accept more youth into its programs, resulting in an increase of youth in the grant population of 5%. Strategy 3. Proposed strategy-increase vouchers for youth- applications are in process of being filed. 2. For strategy 1 we measured increase in grant capacity. For measure 2 we measured percentage of persons in mental health PH units who are youth. We will measure strategy three by amount of new funding (vouchers) for youth. 3. Increase in grant capacity for strategy 1 is an effective measurement because it ensures that as many youth as possible are being served. Increased PH units filled with youth with mental illness is an appropriate strategy because it effective measures increased access to these units. Measure three is appropriate as it measures new resources.



**3B-1e. Collaboration–Education Services.**

**Applicants must describe:**

- 1. the formal partnerships with:**
  - a. youth education providers;**
  - b. McKinney-Vento LEA or SEA; and**
  - c. school districts; and**
  
- 2. how the CoC collaborates with:**
  - a. youth education providers;**
  - b. McKinney-Vento Local LEA or SEA; and**
  - c. school districts.**

**(limit 2,000 characters)**

(1) The local Regional Board of Education (ROE) and Rockford Public Schools (RPS) are both members of our CoC. The homeless liaisons are part of our Ending Youth Homeless Committee and attend regularly. All schools that are part of the ROE have homeless liaisons that participate in either the youth committee or the coordinated entry system. (2) The liaisons work with the committee and have adopted a questionnaire to give to youth at their intake of the school homeless program. This questionnaire determines which youth need referrals to the CES. They ask each new intake a set of four questions to determine their literally homeless status, their housing needs, their safety and stability. The form also provides a release that allows the school to share the youth's information with the CES if the youth agrees. If the youth does not give permission to share their information, the liaisons give the youth info to contact the CES or other youth homeless providers. Using these surveys the CoC has been able to develop a much better understanding of where homeless youth are staying and what level of housing stability they have. The school district does have an MOU with the collaborative applicant & CoC stating that they will make referrals to the CES system.

**3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.**

**Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.**  
**(limit 2,000 characters)**

The CoC Policy is that each agency funded by the CoC must submit to the grantee their education plan for families and identify an educational liaison in their staff. Each agency funded by the CoC has their own staff person that is responsible for education services. If a homeless family is not engaged with an agency but have self-identified at the coordinated entry system (CES), the intake specialist at the CES advises families of all services that they are eligible for which includes education services. Housing advocates at various agencies who work with families, such as Shelter Care Ministries, discuss education at intake and throughout the school year. If an issue with truancy arises, staff work with parents, children, and a truancy officer to help moderate the situation. Staff also work closely with the Rockford School District's Families in Transition (FIT) program which is its homeless department to ensure that transportation is

set up and there is as little disruption to the childrens' education as possible.

**3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.**

**Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.**

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	Yes	No
Head Start	No	Yes
Early Head Start	No	Yes
Child Care and Development Fund	No	No
Federal Home Visiting Program	No	Yes
Healthy Start	No	No
Public Pre-K	No	Yes
Birth to 3 years	No	Yes
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		

**3B-2. Active List of Veterans Experiencing Homelessness.**

**Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC.** Yes

**3B-2a. VA Coordination–Ending Veterans Homelessness.**

**Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness.** Yes

**3B-2b. Housing First for Veterans.**

**Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach.** Yes

**3B-3. Racial Disparity Assessment. Attachment Required.**

**Applicants must:**

**1. select all that apply to indicate the findings from the CoC's Racial Disparity Assessment; or**  
**2. select 7 if the CoC did not conduct a Racial Disparity Assessment.**

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input checked="" type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

**3B-3a. Addressing Racial Disparities.**

**Applicants must select all that apply to indicate the CoC's strategy to address any racial disparities identified in its Racial Disparities Assessment:**

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input checked="" type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

## 4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

**Instructions:**

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### 4A-1. Healthcare—Enrollment/Effective Utilization

**Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.**

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

#### 4A-1a. Mainstream Benefits.

**Applicants must:**

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

**health insurance;**  
**4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and**  
**5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.**  
**(limit 2,000 characters)**

1. The CoC keeps program staff up to date on any changes to mainstream resources monthly at the full membership meetings. If there are any changes to programs, they are discussed at the open meetings. Providers of mainstream resources regularly present new information. The CoC will also do field visits at mainstream providers to better understand how their systems work. 2. The CoC disseminates information about the availability of resources at their monthly meeting and also via email and social media posts. The CoC meets monthly but emails and social media information is shared as it is announced. All printed material from providers is included in CoC agenda and meeting minute packets. 3. The CoC works in collaboration with Healthcare organizations to ensure that all participants are enrolled in health services. Both Crusader Clinic and Winnebago County Health Department are both part of the CoC and both assist in getting people signed up for healthcare at their site as well as by coming on site at homeless provider agency locations. CoC members also work very closely with local hospitals who also work to get participants enrolled in health services. 4. Case managers from all CoC agencies are trained to assist participants in applying for and using medicaid, SNAP benefits (food stamps), and other benefits. 5. The CoC Board is responsible for ensuring mainstream practices are incorporated into CoC activities. The Board Chair is Todd Kisner.

**4A-2. Lowering Barriers to Entry Data:**

**Applicants must report:**

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	24
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	23
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	96%

**4A-3. Street Outreach.**

**Applicants must:**

- 1. describe the CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;**
- 2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;**
- 3. describe how often the CoC conducts street outreach; and**
- 4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.**

**(limit 2,000 characters)**

The CoC has created the Homeless Outreach Team (HOT). Staff from the CES act as the group lead and coordinate the group. They do outreach regularly as also on an as-needed basis and can perform outreach anywhere in Boone, Dekalb and Winnebago Counties. The outreach team usually works within the areas where the homeless are known to frequent but will provide outreach anywhere in the geographic area. To ensure 100% coverage, the CoC works in cooperation with the local police and paramedics. If police/paramedics find newly identified homeless persons, they will notify this group of the location so outreach can be provided. The full HOT team conducts outreach twice per month or as needed and individual agencies send their population specific teams out weekly. When newly homeless individuals/families are located, they are informed about the CES and about the opportunities for housing that are available. They are also be made aware of mainstream benefits, basic needs, and socialization opportunities. If individuals are willing to come to the CES office for an intake, they are brought or directed there for an intake (or given the hotline number). HOT team members are able to do intakes in the field, if necessary using tablets or smart phones. If persons are unwilling to come in or to complete an application, if they are determined to be a veteran or chronic, they will be added to the appropriate by-name lists at the time of location. Then the outreach teams continues to engage them and may collect data with consent using tablets or smart phones. In the event that persons experiencing homelessness decline housing services, outreach staff continue to attempt engagement with that individual and still offer them housing at least once a week. Outreach staff is creative in their attempts at engagement and continue to move the homeless toward permanent housing even if they are not immediately engaged.

**4A-4. RRH Beds as Reported in HIC.**

**Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.**

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	90	96	6

**4A-5. Rehabilitation/Construction Costs–New Projects.** No

**Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.**

**4A-6. Projects Serving Homeless under Other Federal Statutes.** No

**Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.**

## 4B. Attachments

**Instructions:**

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:  
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
_ FY 2019 CoC Competition Report (HDX Report)	Yes	2019 Competition ...	09/30/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.	No	WCHA moving on po...	09/30/2019
1C-4. PHA Administrative Plan Homeless Preference.	No	Homeless Preferen...	09/30/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	Coordinated Entry...	09/30/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Applications acce...	09/30/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Applications reje...	09/30/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Notice of Competi...	09/30/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Competition annou...	09/30/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes	Consolidate appli...	09/30/2019
3A. Written Agreement with Local Education or Training Organization.	No		
3A. Written Agreement with State or Local Workforce Development Board.	No	Workforce MOU	09/30/2019
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparitie...	09/30/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No	Certificate of co...	09/30/2019
Other	No		



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Other	No		
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## **Attachment Details**

**Document Description:** 2019 Competition Report

## **Attachment Details**

**Document Description:** WCHA moving on policy

## **Attachment Details**

**Document Description:** Homeless Preference RHA-WCHA

## **Attachment Details**

**Document Description:** Coordinated Entry Policy

## **Attachment Details**

**Document Description:** Applications accepted

## **Attachment Details**

**Document Description:** Applications rejected

## **Attachment Details**

**Document Description:** Notice of Competition Deadlines

## **Attachment Details**

**Document Description:** Competition announcement

## **Attachment Details**

**Document Description:** Consolidate application-posted

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** Workforce MOU

## **Attachment Details**

**Document Description:** Racial Disparities Summary

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** Certificate of consistency

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
<b>1A. Identification</b>	09/15/2019
<b>1B. Engagement</b>	09/29/2019
<b>1C. Coordination</b>	09/29/2019
<b>1D. Discharge Planning</b>	No Input Required
<b>1E. Local CoC Competition</b>	09/30/2019
<b>1F. DV Bonus</b>	09/27/2019
<b>2A. HMIS Implementation</b>	09/30/2019
<b>2B. PIT Count</b>	09/30/2019
<b>3A. System Performance</b>	09/30/2019
<b>3B. Performance and Strategic Planning</b>	09/30/2019
<b>4A. Mainstream Benefits and Additional Policies</b>	09/30/2019
<b>4B. Attachments</b>	09/30/2019

FY2019 CoC Application	Page 53	10/03/2019
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**Submission Summary**

No Input Required

# 2019 HDX Competition Report

## PIT Count Data for IL-501 - Rockford/DeKalb, Winnebago, Boone Counties CoC

### Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	255	291	256	403
Emergency Shelter Total	131	183	134	261
Safe Haven Total	0	0	0	0
Transitional Housing Total	76	76	79	97
Total Sheltered Count	207	259	213	358
Total Unsheltered Count	48	32	43	45

### Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	47	31	18	28
Sheltered Count of Chronically Homeless Persons	38	14	0	18
Unsheltered Count of Chronically Homeless Persons	9	17	18	10

## 2019 HDX Competition Report

### PIT Count Data for IL-501 - Rockford/DeKalb, Winnebago, Boone Counties CoC

#### Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	23	38	30	50
Sheltered Count of Homeless Households with Children	23	38	30	50
Unsheltered Count of Homeless Households with Children	0	0	0	0

#### Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	71	13	23	21	23
Sheltered Count of Homeless Veterans	65	6	20	16	20
Unsheltered Count of Homeless Veterans	6	7	3	5	3



# 2019 HDX Competition Report

## HIC Data for IL-501 - Rockford/DeKalb, Winnebago, Boone Counties CoC

### HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	307	65	182	75.21%
Safe Haven (SH) Beds	0	0	0	NA
Transitional Housing (TH) Beds	136	46	90	100.00%
Rapid Re-Housing (RRH) Beds	96	0	96	100.00%
Permanent Supportive Housing (PSH) Beds	468	0	468	100.00%
Other Permanent Housing (OPH) Beds	0	0	0	NA
Total Beds	1,007	111	836	93.30%

## 2019 HDX Competition Report

### HIC Data for IL-501 - Rockford/DeKalb, Winnebago, Boone Counties CoC

#### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	202	166	101	99

#### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	4	27	24	22

#### Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	8	131	90	96

# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

### Summary Report for IL-501 - Rockford/DeKalb, Winnebago, Boone Counties CoC

For each measure enter results in each table from the System Performance Measures report generated out of your CoCs HMIS System. There are seven performance measures. Each measure may have one or more “metrics” used to measure the system performance. Click through each tab above to enter FY2017 data for each measure and associated metrics.

RESUBMITTING FY2018 DATA: If you provided revised FY2018 data, the original FY2018 submissions will be displayed for reference on each of the following screens, but will not be retained for analysis or review by HUD.

ERRORS AND WARNINGS: If data are uploaded that creates selected fatal errors, the HDX will prevent the CoC from submitting the System Performance Measures report. The CoC will need to review and correct the original HMIS data and generate a new HMIS report for submission.

Some validation checks will result in warnings that require explanation, but will not prevent submission. Users should enter a note of explanation for each validation warning received. To enter a note of explanation, move the cursor over the data entry field and click on the note box. Enter a note of explanation and “save” before closing.

### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.**

**Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.**

a. This measure is of the client’s entry, exit, and bed night dates strictly as entered in the HMIS system.

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)			Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Submitted FY 2017	Revised FY 2017	FY 2018	Submitted FY 2017	Revised FY 2017	FY 2018	Difference	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
1.1 Persons in ES and SH		1522	1693		44	45	1		15	20	5
1.2 Persons in ES, SH, and TH		1642	1797		65	66	1		19	23	4

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

	Universe (Persons)			Average LOT Homeless (bed nights)				Median LOT Homeless (bed nights)			
	Submitted FY 2017	Revised FY 2017	FY 2018	Submitted FY 2017	Revised FY 2017	FY 2018	Difference	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")		1515	1593		62	137	75		18	34	16
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")		1642	1710		93	160	67		23	42	19

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)		Returns to Homelessness in Less than 6 Months			Returns to Homelessness from 6 to 12 Months			Returns to Homelessness from 13 to 24 Months			Number of Returns in 2 Years	
	Revised FY 2017	FY 2018	Revised FY 2017	FY 2018	% of Returns	Revised FY 2017	FY 2018	% of Returns	Revised FY 2017	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	39	66	2	2	3%	3	10	15%	0	5	8%	17	26%
Exit was from ES	121	194	11	16	8%	10	11	6%	1	17	9%	44	23%
Exit was from TH	81	108	0	10	9%	2	4	4%	3	7	6%	21	19%
Exit was from SH	0	0	0	0		0	0		0	0		0	
Exit was from PH	86	98	1	2	2%	1	10	10%	4	4	4%	16	16%
<b>TOTAL Returns to Homelessness</b>	<b>327</b>	<b>466</b>	<b>14</b>	<b>30</b>	<b>6%</b>	<b>16</b>	<b>35</b>	<b>8%</b>	<b>8</b>	<b>33</b>	<b>7%</b>	<b>98</b>	<b>21%</b>

#### Measure 3: Number of Homeless Persons

##### Metric 3.1 – Change in PIT Counts

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	291	256	-35
Emergency Shelter Total	183	134	-49
Safe Haven Total	0	0	0
Transitional Housing Total	76	79	3
Total Sheltered Count	259	213	-46
Unsheltered Count	32	43	11

### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons		1705	1852	147
Emergency Shelter Total		1574	1741	167
Safe Haven Total		0	0	0
Transitional Housing Total		159	151	-8

# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)		162	141	-21
Number of adults with increased earned income		8	9	1
Percentage of adults who increased earned income		5%	6%	1%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)		162	141	-21
Number of adults with increased non-employment cash income		56	61	5
Percentage of adults who increased non-employment cash income		35%	43%	8%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)		162	141	-21
Number of adults with increased total income		62	70	8
Percentage of adults who increased total income		38%	50%	12%

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)		40	60	20
Number of adults who exited with increased earned income		6	13	7
Percentage of adults who increased earned income		15%	22%	7%

#### Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)		40	60	20
Number of adults who exited with increased non-employment cash income		20	22	2
Percentage of adults who increased non-employment cash income		50%	37%	-13%

#### Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)		40	60	20
Number of adults who exited with increased total income		24	33	9
Percentage of adults who increased total income		60%	55%	-5%



## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.		1554	1697	143
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.		294	396	102
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)		1260	1301	41

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.		1775	1928	153
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.		374	529	155
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)		1401	1399	-2

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

#### Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach		220	193	-27
Of persons above, those who exited to temporary & some institutional destinations		22	27	5
Of the persons above, those who exited to permanent housing destinations		90	69	-21
% Successful exits		51%	50%	-1%

Metric 7b.1 – Change in exits to permanent housing destinations

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing		553	1534	981
Of the persons above, those who exited to permanent housing destinations		328	409	81
% Successful exits		59%	27%	-32%

#### Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	Revised FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH		545	551	6
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations		521	513	-8
% Successful exits/retention		96%	93%	-3%

## 2019 HDX Competition Report FY2018 - SysPM Data Quality

### IL-501 - Rockford/DeKalb, Winnebago, Boone Counties CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports in order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

## 2019 HDX Competition Report FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	253	229	220	241	155	96	87	90	498	426	437	477	3	8	131	90				
2. Number of HMIS Beds	111	86	158	179	155	96	87	90	385	298	409	452	3	8	116	90				
3. HMIS Participation Rate from HIC ( % )	43.87	37.55	71.82	74.27	100.00	100.00	100.00	100.00	77.31	69.95	93.59	94.76	100.00	100.00	88.55	100.00				
4. Unduplicated Persons Served (HMIS)	122	123	235	1171	186	187	118	115	312	296	352	388	17	32	153	201	1	37	88	29
5. Total Leavers (HMIS)	88	88	160	1026	100	121	56	60	58	48	43	59	2	5	60	150	0	10	37	20
6. Destination of Don't Know, Refused, or Missing (HMIS)	17	2	28	159	14	11	3	6	6	2	8	14	0	0	4	11	0	5	10	8
7. Destination Error Rate (%)	19.32	2.27	17.50	15.50	14.00	9.09	5.36	10.00	10.34	4.17	18.60	23.73	0.00	0.00	6.67	7.33		50.00	27.03	40.00

## 2019 HDX Competition Report

### Submission and Count Dates for IL-501 - Rockford/DeKalb, Winnebago, Boone Counties CoC

#### Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/28/2019	

#### Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/30/2019	Yes
2019 HIC Count Submittal Date	4/30/2019	Yes
2018 System PM Submittal Date	6/3/2019	No

# Winnebago County Housing Authority

## 4-III.B. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use.

### Local Preferences [24 CFR 960.206]

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

#### PHA Policy

The PHA will use the following local preferences:

**1 Point-** The PHA will offer a preference to an applicant who lives in Winnebago County for the immediate and consecutive past ninety calendar days

**1 Point-** The PHA will offer a preference to an applicant for being a veteran or surviving spouse of a veteran

**1 Point-** The PHA will offer preference to an applicant for “working”, where the head, spouse, co-head, or sole member is employed at least 20 hours per week as required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference [24 CFR 960.206(b)(2)]. This included applicants who are graduates of or participants in education and training programs designed to prepare the individual for the job market

**1 Point-** The PHA will offer a preference to an applicant for victims of the Violence Against Women’s Act of 2013, as defined within this policy (See Chapter 3-III.F.)

**1 Point-** The PHA will offer a preference to an applicant who was in the custody of the child welfare system on or before his/her 18<sup>th</sup> birthday who has not yet reached the age of 24

**1 Point-** The PHA will offer a preference to Nursing Home Residents who have resided in a state-licensed nursing home for the immediate and consecutive past ninety calendar days and have been determined by the state-licensed nursing home as eligible for discharge.

**1 Point-** The PHA will offer a preference for homeless individuals/families who are actively involved in assistance services and programs. (There will be a limited number (5) of set aside units for individuals/families involved in assistance services and programs. Persons with this preference will take precedence for these said set aside units until fully utilized).

**1 Point-** The PHA will offer a preference to Graduated Re-Entry individuals who are actively involved in assistance services and programs. (There will be a limited number (5) of set aside units for individuals involved in assistance services and programs.

Persons with this preference will take precedence for these said set aside units until fully utilized).

**1 Point-** The PHA will offer a preference to an applicant if they were involuntarily displaced for the following reason:

Federally Declared Disaster (e.g. flood, fire, and earthquake)

**Income Targeting Requirement [24 CFR 960.202(b)]**

HUD requires that extremely low-income (ELI) families make up at least 40 percent of the families admitted to public housing during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher [*Federal Register* notice 6/25/14]. To ensure this requirement is met, the PHA may skip non-ELI families on the waiting list in order to select an ELI family.

If a PHA also operates a housing choice voucher (HCV) program, admissions of extremely low-income families to the PHA's HCV program during a PHA fiscal year that exceed the 75 percent minimum target requirement for the voucher program, shall be credited against the PHA's basic targeting requirement in the public housing program for the same fiscal year. However, under these circumstances the fiscal year credit to the public housing program must not exceed the lower of: (1) ten percent of public housing waiting list admissions during the PHA fiscal year; (2) ten percent of waiting list admissions to the PHA's housing choice voucher program during the PHA fiscal year; or (3) the number of qualifying low-income families who commence occupancy during the fiscal year of PHA public housing units located in census tracts with a poverty rate of 30 percent or more. For this purpose, qualifying low-income family means a low-income family other than an extremely low-income family.

PHA Policy

The PHA will monitor progress in meeting the ELI requirement throughout the fiscal year. ELI families will be selected ahead of other eligible families on an as-needed basis to ensure that the income targeting requirement is met.



**Rock River Homeless Coalition Referral Policy**  
**For Subsidized Units w/WCHA**

The Winnebago County Housing Authority (WCHA) has offered five (5) units of subsidized housing per year as a set aside for persons working with the Rock River Homeless Coalition (RRHC) who are currently or formerly homeless.

The City of Rockford Community Action Agency operates the Single Point of Entry (SPOE) for the RRHC agencies and will be the entity responsible for sending all referrals to WCHA.

First priority for these referrals will be given to those individuals/families who are current participants in Permanent Supportive Housing programs. These individuals/families will be those who have been in their units for at least 2 years and have completed the Recovery Scale on an annual basis with a score that deems them ready to successfully transition into non-supportive Permanent Housing.

If there are no individuals/families to transition out of Permanent Supportive Housing, we would then look to our homeless waiting list. Each participant is assessed for their level of vulnerability using the VI-SPDAT. If the VI-SPDAT assessment score is 0-4, the individual is not in need of support services; therefore, they will be referred for WCHA.

If follow-up services are needed to help with a problem, the referring agencies should be contacted to help mediate the situation.

## 4-III.B. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use.

### Local Preferences [24 CFR 960.206]

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

#### PHA Policy

The PHA will use the following local preferences:

Families whose head of household is working at least 10 hours a week

Families whose head of household is enrolled in licensed or certified education or training

Families whose head of household is enrolled in Economic Self Sufficiency (definition from law)

Families whose head, spouse or co-head is Elderly/Disabled

Families whose head, spouse or co-head is a veteran and was discharged from the military under any circumstances other than dishonorable

Families who have been displaced by local, state or federal declared disaster

Families whose head, spouse or co-head is near elderly

Families who meet HUDs definition of homeless

Families whose head spouse or co-head is a resident of or works within the City of Rockford

Families whose head, spouse, or co-head is participating in the Rock River Homeless Coalition

Families who are referred by The Community Action Agency Coordinated Entry System.

The PHA will offer a preference to an applicant who was in the custody of the child welfare system on or before his/her 18<sup>th</sup> birthday who has not yet reached the age of 24

State Operated Development Class (SODC) members may be referred to the waiting list through the State of Illinois Statewide Referral Network (SRN) with the terms of the Olmstead consent decrees or referrals for class members from: WILLIAMS v. QUINN, LIGAS v. HAMOS, and/or COLBERT v. QUINN, etc.

Each preference will be given one point. Applicants will be placed in order by preference points and date and time of the application.

In order to bring higher income families into public housing, the PHA will establish a preference for “working” families, where the head, spouse, cohead, or sole member is employed at least 10 hours per week. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference [24 CFR 960.206(b)(2)].

**Income Targeting Requirement [24 CFR 960.202(b)]**

HUD requires that extremely low-income (ELI) families make up at least 40% of the families admitted to public housing during the PHA’s fiscal year. ELI families **are those whose annual income does not exceed the federal poverty level or 30 percent of the median income for the area, whichever number is higher.**

To ensure this requirement is met, the PHA may skip non-ELI families on the waiting list in order to select an ELI family.

If a PHA also operates a housing choice voucher (HCV) program, admissions of extremely low-income families to the PHA’s HCV program during a PHA fiscal year that exceed the 75% minimum target requirement for the voucher program, shall be credited against the PHA’s basic targeting requirement in the public housing program for the same fiscal year. However, under these circumstances the fiscal year credit to the public housing program must not exceed the lower of: (1) ten percent of public housing waiting list admissions during the PHA fiscal year; (2) ten percent of waiting list admissions to the PHA’s housing choice voucher program during the PHA fiscal year; or (3) the number of qualifying low-income families who commence occupancy during the fiscal year of PHA public housing units located in census tracts with a poverty rate of 30 percent or more. For this purpose, qualifying low-income family means a low-income family other than an extremely low-income family.

PHA Policy

The PHA will monitor progress in meeting the ELI requirement throughout the fiscal year. ELI families will be selected ahead of other eligible families on an as-needed basis to ensure that the income targeting requirement is met.

# Rockford Housing Authority

## **Regular HCV Funding**

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

## **4-III.C. SELECTION METHOD**

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

## **Local Preferences [24 CFR 982.207; HCV p. 4-16]**

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

### RHA Policy

The PHA will offer a preference to:

- Families whose head of household is working at least 10 hours a week
- Families whose head of household is enrolled in licensed or certified education or training
- Families whose head of household is enrolled in Economic Self Sufficiency (definition from law)
- Families whose head, spouse or co-head is Elderly/Disabled
- Families whose head, spouse or co-head is a veteran and was discharged from the military under any circumstances other than dishonorable
- Families who have been displaced by local, state or federal declared disaster
- Families whose head, spouse or co-head is near elderly
- Families who meet HUDs definition of homeless
- Families whose head, spouse, or co-head is a resident of the city of Rockford
- Families whose head, spouse or co-head is participating in the Rock River Homeless Coalition
- Families who are referred by The Community Action Agency Coordinated Entry System.

Each preference will be given one point. Applicants will be placed in order by preference points and date and time of the application.

In order to bring higher income families into public housing, the PHA has established a preference for “working” families, where the head, spouse, co-head, or sole member is employed at least 10 hours per week. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference [24 CFR 960.206(b)(2)].

Participants on the State of IL PUNS (Prioritization for Urgency of Need for Services) list. The PHA will offer an absolute preference (place at the top of the waiting list) to any family that has been terminated from its HCV program due to insufficient program funding.

The PHA will offer a preference to an applicant who was in the custody of the child welfare system on or before his/her 18<sup>th</sup> birthday who has not yet reached the age of 24

Class Members of the consent decree in William v. Quinn, Ligas v. Hamos, or Colbert v. Quinn or participants in the Pathways to Community Living program

State Operated Development Class (SODC) members may be referred to the waiting list through the State of Illinois Statewide Referral Network (SRN) with the terms of the Olmstead consent decrees or referrals for class members from: WILLIAMS v. QUINN, LIGAS v. HAMOS, and/or COLBERT v. QUINN, etc.

The PHA will set aside 1% of voucher issuance for families referred by The Community Action Agency Coordinated Entry System.

### **Income Targeting Requirement [24 CFR 982.201(b)(2)]**

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during the PHA’s fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low income families admitted to the program that are “continuously assisted” under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

### **RHA Policy**

The PHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

## 4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

### Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

#### PHA Policy

**1 Point** – The PHA will offer a preference to any family that has been terminated from a HCV program due to insufficient program funding. The applicant must provide documentation that the loss of assistance has taken place within the past 5 years.

**1 Point** – The PHA will offer a preference for families who live in Winnebago County, for the HCV funding assigned to Winnebago County. The families must have lived continuously in Winnebago County for the immediate and consecutive past ninety calendar days. This preference is not used or available for families applying to the Stephenson County HCV's, Westport RAD 2's or Hosmer/Brewster RAD 1's waiting lists. Residency will be verified by the following methods:

- Three current/consecutive utility bills (including gas, electric, water, sewer or garbage)
- An executive, legally binding lease
- Three current consecutive bank statements
- Other verifications accepted at the PHA's discretion

**1 Point** – The PHA will offer a preference for families who live in Stephenson County, for the HCV funding assigned to Stephenson County, Westport RAD 2 or Hosmer/Brewster RAD 1 programs. The families must have lived continuously in Stephenson County for the immediate and consecutive past ninety calendar days. This preference is not used or available for families applying to the Winnebago County HCV waiting list. Residency will be verified by the following methods:

- Three current/consecutive utility bills (including gas, electric, water, sewer or garbage)
- An executive, legally binding lease
- Three current consecutive bank statements
- Other verifications accepted at the PHA's discretion

**1 Point** – The PHA will offer a preference for veterans or surviving spouses of veterans.



**1 Point** – The PHA will offer a working preference [24 CFR 5.414] for families where the head, spouse of sole member is employed for at least 20 hours per week at the time that they are selected from the HCV waiting list. This preference is extended equally to an applicant whose head or spouse are age 62 or older, or an applicant whose head or spouse meet the HUD/Social Security definition of disability. Community service/work assignment and/or volunteer work does not apply for this preference qualifications.

**1 Point** – The PHA will offer a preference to victims of the Violence Against Women’s Act of 2013, as defined within this Administration Plan, which states that the applicant must provide documentation that the incident(s) have taken place within the past 90 calendar days (see Chapter 3-III.G.)

**1 Point** – The PHA will offer a preference to an applicant who has in the custody of the child welfare system on or before his/her 18<sup>th</sup> birthday who has not yet reached the age of 24

**1 Point** – The PHA will offer a preference to Nursing Home Residents who have resided in a state-licensed nursing home for the immediate and consecutive past ninety calendar days and have been determined by the state-licensed nursing home as eligible for discharge

### **Mainstream, Special Purpose Voucher Preference**

**1 Point** – The PHA will provide a preference for non-elderly persons with disabilities who are transitioning out of institutional or other segregated settings, at serious risk of institutionalization, homeless, or at risk of becoming homeless, individuals/families who are actively involved in assistance services and programs. (Verification and documentation required from the City of Rockford Human Services)

### **Income Targeting Requirement [24 CFR 982.201(b)(2)]**

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA’s fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are “continuously assisted” under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

#### PHA Policy

The PHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

# Rock River Homeless Coalition



Home 2019 NOFA information About the Coalition Announcements and schedu

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## 2019 Notice of Funding Availability FY 2019 Continuum of Care

*The renewal application has been updated and can be found [here](#)*

### HUD Releases the Continuum of Care NOFA -

The Notice of Funding Availability (NOFA) for the Fiscal Year (FY) 2019 Continuum of Care (CoC) Program Competition has been posted to the [FY 2019 CoC Program Competition: Funding Availability](#) page on the HUD Exchange. Additional resources are available on the [e-snaps](#) page on the HUD Exchange. Project Applications will be available the week of July 22, 2019 in e-snaps. Project applicants will be able to access the applications to review, update, and enter information that is required for the application process.

**Submission Deadline: Friday, August 30, 2019 by 5:00 PM CDT. PLEASE DO NOT SUBMIT YOUR NEW OR RENEWAL ESNAPS APPLICATION PRIOR TO AUGUST 28th** as all Esnaps projects will be under review the week prior and changes may be requested to ensure the project application meets the highest possible standards for scoring.

**The 2019 New Project Application is now available.** New projects include Domestic Violence Bonus Funding for PSH-RR and SSO (Coordinated Entry) Projects in the amount of \$196,005. Funding is also available for new Bonus Project Permanent Housing-Permanent Supportive Housing (PH-PSH) which must serve either persons who meet the definition of **Dedicated Plus** or persons experiencing chronic homelessness at enrollment OR PH-Rapid Rehousing Projects which may serve anyone who meets HUD's definition of literally homeless. Funding for new projects is available up to \$102,312. In addition, the CoC anticipates approximately \$54,000 will be available in reallocated funding.

**A HUD Application and Esnaps Training will be held August 2nd at 11:00 AM at 612 North Church Street, Rockford Illinois. All new and renewal applicants are encouraged to attend.**

Esnaps is available for Renewal Project Applicants. All renewal grants are labeled FY2019 in Esnaps.

Projects must also submit a written application for scoring and ranking purposes. That application can be found [HERE](#). Those applications are due August 30, 2019 by 5:00 PM CDT.

Scoring Criteria for Ranking for Renewal Applications can be found [HERE](#).

Renewal Projects may choose to reapply as a consolidated project if the projects they are consolidated are the same type. They may also apply for an [expansion project](#).

**GIW for renewal project budgets**

**NOFA Help Sheet for Project Applicants**

Scoring Criteria for Ranking for New Applications can be found [HERE](#).

**The Ranking & Scoring Committee will be meeting Friday, Sept. 13th at 10:00. Tentative location is 555 N. Court St. #221 to review the scoring of all new and renewal applications and to rank all projects. Please contact Committee Chair Angela Wood-Zuzevich at [awood@tlsveterans.org](mailto:awood@tlsveterans.org) with any questions. This is an open meeting and anyone is welcome to attend.**

**9/13/19- 2019 Ranking & Scoring Committee met. [Click here for 2019 NOFA ranking.](#) All completed applications were moved forward for ranking and none of the application were reduced. One new grantee submitted an application that they later withdrawn from the process, they were notified that their application would not be ranked for funding.**



## Angie Walker

---

**From:** Angie Walker  
**Sent:** Saturday, September 14, 2019 6:17 PM  
**To:** KayL@carpentersplace.org  
**Cc:** Jennifer Jaeger  
**Subject:** 2019 NOFA project applications

Kay,

This is notice that all of your 2019 Project applications have been submitted and ranked for full requested funding. Full ranking list will be posted on the website within the next day. [www.rockriverhomelesscoalition.com](http://www.rockriverhomelesscoalition.com)

Projects accepted/ranked were:            PHP 1  
    PHP 2  
    PHP Consolidated

*Angie Walker*

Homeless Program Coordinator  
City of Rockford Human Services Dept.  
A Community Action Agency  
612 N. Church St.  
Rockford, IL 61103  
Phone: 779-348-7567  
Fax: 800-215-1557



The opinions expressed in this email are my own and do not necessarily reflect those of the City of Rockford.

## Angie Walker

---

**From:** Angie Walker  
**Sent:** Saturday, September 14, 2019 6:17 PM  
**To:** KayL@carpentersplace.org  
**Cc:** Jennifer Jaeger  
**Subject:** 2019 NOFA project applications

Kay,

This is notice that all of your 2019 Project applications have been submitted and ranked for full requested funding. Full ranking list will be posted on the website within the next day. [www.rockriverhomelesscoalition.com](http://www.rockriverhomelesscoalition.com)

Projects accepted/ranked were:        PHP 1  
    PHP 2  
    PHP Consolidated

*Angie Walker*

Homeless Program Coordinator  
City of Rockford Human Services Dept.  
A Community Action Agency  
612 N. Church St.  
Rockford, IL 61103  
Phone: 779-348-7567  
Fax: 800-215-1557



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## Angie Walker

---

**From:** Angie Walker  
**Sent:** Saturday, September 14, 2019 6:20 PM  
**To:** Sarah Parker (sparker@shelter-care.org)  
**Subject:** 2019 NOFA Project applications

This is notice that all of your 2019 Project applications have been accepted and ranked for full requested funding. Full ranking list will be posted on the website within the next day. [www.rockriverhomelesscoalition.com](http://www.rockriverhomelesscoalition.com)

Projects accepted/ranked were:

- Veterans PSH
- RR2
- RR1
- RR Expansion
- RR consolidation
- PSH Chronic
- PSH Chronic Expansion
- PSH Disability

*Angie Walker*

Homeless Program Coordinator  
City of Rockford Human Services Dept.  
A Community Action Agency  
612 N. Church St.  
Rockford, IL 61103  
Phone: 779-348-7567  
Fax: 800-215-1557



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## Angie Walker

---

**From:** Angie Walker  
**Sent:** Saturday, September 14, 2019 6:23 PM  
**To:** Leslie Wicks  
**Subject:** 2019 NOFA Project applications

This is notice that all of your 2019 Project applications have been accepted and ranked for full requested funding. Full ranking list will be posted on the website within the next day. [www.rockriverhomelesscoalition.com](http://www.rockriverhomelesscoalition.com)

Projects accepted/ranked were:           Rapid Rehousing  
  Dresser Court  
  PSH Housing 1st

*Angie Walker*

Homeless Program Coordinator  
City of Rockford Human Services Dept.  
A Community Action Agency  
612 N. Church St.  
Rockford, IL 61103  
Phone: 779-348-7567  
Fax: 800-215-1557



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## Angie Walker

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**From:** Angie Walker  
**Sent:** Saturday, September 14, 2019 6:30 PM  
**To:** Jennifer Jaeger  
**Subject:** 2019 NOFA Project applications

This is notice that all of your 2019 Project applications have been accepted and ranked for full requested funding. Full ranking list will be posted on the website within the next day. [www.rockriverhomelesscoalition.com](http://www.rockriverhomelesscoalition.com)

Projects accepted/ranked were: Youth RR  
New-DV CES SSO  
New-Youth RR Expansion  
New-CES Bonus SSO

*Angie Walker*

Homeless Program Coordinator  
City of Rockford Human Services Dept.  
A Community Action Agency  
612 N. Church St.  
Rockford, IL 61103  
Phone: 779-348-7567  
Fax: 800-215-1557



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## Angie Walker

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**From:** Angie Walker  
**Sent:** Saturday, September 14, 2019 6:28 PM  
**To:** 'Heather Beaufiles'  
**Subject:** 2019 NOFA project application

This is notice that all of your 2019 Project applications have been accepted and ranked for full requested funding. Full ranking list will be posted on the website within the next day. [www.rockriverhomelesscoalition.com](http://www.rockriverhomelesscoalition.com)

Projects accepted/ranked were: DV Rapid-Rehousing Project

*Angie Walker*

Homeless Program Coordinator  
City of Rockford Human Services Dept.  
A Community Action Agency  
612 N. Church St.  
Rockford, IL 61103  
Phone: 779-348-7567  
Fax: 800-215-1557



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## Angie Walker

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**From:** Angie Walker  
**Sent:** Saturday, September 14, 2019 6:27 PM  
**To:** Shelly Perkins  
**Subject:** 2019 NOFA Project Application

This is notice that all of your 2019 Project applications have been accepted and ranked for full requested funding. Full ranking list will be posted on the website within the next day. [www.rockriverhomelesscoalition.com](http://www.rockriverhomelesscoalition.com)

Projects accepted/ranked were: Permanent Housing Project

*Angie Walker*

Homeless Program Coordinator  
City of Rockford Human Services Dept.  
A Community Action Agency  
612 N. Church St.  
Rockford, IL 61103  
Phone: 779-348-7567  
Fax: 800-215-1557



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## Angie Walker

---

**From:** Angie Walker  
**Sent:** Saturday, September 14, 2019 6:24 PM  
**To:** Adam Smith (adam.smith@icalliances.org)  
**Subject:** 2019 NOFA Project Applications

This is notice that all of your 2019 Project applications have been accepted and ranked for full requested funding. Full ranking list will be posted on the website within the next day. [www.rockriverhomelesscoalition.com](http://www.rockriverhomelesscoalition.com)

Projects accepted/ranked were: HMIS

*Angie Walker*

Homeless Program Coordinator  
City of Rockford Human Services Dept.  
A Community Action Agency  
612 N. Church St.  
Rockford, IL 61103  
Phone: 779-348-7567  
Fax: 800-215-1557



The opinions expressed in this email are my own and do not necessarily reflect those of the City of Rockford.



# 2019 Notice of Funding Availability FY 2019 Continuum of Care

*The renewal application has been updated and can be found [here](#)*

## HUD Releases the Continuum of Care NOFA -

The Notice of Funding Availability (NOFA) for the Fiscal Year (FY) 2019 Continuum of Care (CoC) Program Competition has been posted to the [FY 2019 CoC Program Competition: Funding Availability](#) page on the HUD Exchange. Additional resources are available on the [e-snaps](#) page on the HUD Exchange. Project Applications will be available the week of July 22, 2019 in e-snaps. Project applicants will be able to access the applications to review, update, and enter information that is required for the application process.

**Submission Deadline: Friday, August 30, 2019 by 5:00 PM CDT. PLEASE DO NOT SUBMIT YOUR NEW OR RENEWAL ESNAPS APPLICATION PRIOR TO AUGUST 28th** as all Esnaps projects will be under review the week prior and changes may be requested to ensure the project application meets the highest possible standards for scoring.

**The 2019 New Project Application is now available.** New projects include Domestic Violence Bonus Funding for PSH-RR and SSO (Coordinated Entry) Projects in the amount of \$196,005. Funding is also available for new Bonus Project Permanent Housing-Permanent Supportive Housing (PH-PSH) which must serve either persons who meet the definition of **Dedicated Plus** or persons experiencing chronic homelessness at enrollment OR PH-Rapid Rehousing Projects which may serve anyone who meets HUD's definition of literally homeless. Funding for new projects is available up to \$102,312. In addition, the CoC anticipates approximately \$54,000 will be available in reallocated funding.

**A HUD Application and Esnaps Training will be held August 2nd at 11:00 AM at 612 North Church Street, Rockford Illinois. All new and renewal applicants are encouraged to attend.**

Esnaps is available for Renewal Project Applicants. All renewal grants are labeled FY2019 in Esnaps.

Projects must also submit a written application for scoring and ranking purposes. That application can be found [HERE](#). Those applications are due August 30, 2019 by 5:00 PM CDT.

Scoring Criteria for Ranking for Renewal Applications can be found [HERE](#).

Renewal Projects may choose to reapply as a consolidated project if the projects they are consolidated are the same type. They may also apply for an [expansion project](#).

[GIW for renewal project budgets](#)

[NOFA Help Sheet for Project Applicants](#)

Scoring Criteria for Ranking for New Applications can be found [HERE](#).

**The Ranking & Scoring Committee will be meeting Friday, Sept. 13th at 10:00. Tentative location is 555 N. Court St. #221 to review the scoring of all new and renewal applications and to rank all projects. Please contact Committee Chair Angela Wood-Zuzevich at [awood@tlsveterans.org](mailto:awood@tlsveterans.org) with any questions. This is an open meeting and anyone is welcome to attend.**

**9/13/19- 2019 Ranking & Scoring Committee met. [Click here for 2019 NOFA ranking](#). All completed applications were moved forward for ranking and none of the application were reduced. One new grantee submitted an application that they later withdrawn from the process, they were notified that their application would not be ranked for funding.**

## Angie Walker

---

**From:** Angie Walker  
**Sent:** Friday, September 13, 2019 2:36 PM  
**To:** Melba L. Harris (changelifenow@gmail.com)  
**Cc:** Jennifer Jaeger  
**Subject:** CoC Grant application

Mrs. Harris,

Thank you for your interest in applying for the 2019 Continuum of Care funding. This email is to inform you that your project application was not ranked due to it not being completed or withdrawn.

Please let us know if you have any further questions.

*Angie Walker*

Homeless Program Coordinator  
City of Rockford Human Services Dept.  
A Community Action Agency  
612 N. Church St.  
Rockford, IL 61103  
Phone: 779-348-7567  
Fax: 800-215-1557



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## PRESS RELEASE

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FOR IMMEDIATE RELEASE:

CONTACT INFORMATION:

Jennifer Jaeger  
Community Services Director, Human Services

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July 26, 2019

844-710-6919  
Jennifer.jaeger@rockfordil.gov

### HUD Announces Funds for Homeless Programming

**Rockford, IL** - The City of Rockford Human Services Department (A Community Action Agency), in conjunction with the Rock River Homeless Coalition, will be accepting applications for new and renewal applications for the U.S. Dept. of Housing and Urban Development Continuum of Care (CoC) competitive grant program for Dekalb, Winnebago and Boone Counties. The CoC Program is designed to promote a community-wide commitment to the goal of ending homelessness by providing funds to nonprofit providers to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth.

HUD released the 2019 Notice of Funding Availability (NOFA) information for these grant funds on July 3, 2019. You can find it at: <https://files.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>

CoC Bonus funding of \$102,312 is available in addition to \$196,005 for the Domestic Violence Bonus. New applicants are encouraged to apply, please review the NOFA to determine eligibility and program requirements.

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For more information and important application deadlines, go to [www.rockriverhomelesscoalition.com/NOFA-2019](http://www.rockriverhomelesscoalition.com/NOFA-2019)

###

# Rock River Homeless Coalition



Home 2019 NOFA Information About the Qualification Announcements and schedule

Dich: Za Prevodenja; Traducir; litarjama

## 2019 Notice of Funding Availability FY 2019 Continuum of Care

*The renewal application has been updated and can be found [here](#)*

### HUD Releases the Continuum of Care NOFA -

The Notice of Funding Availability (NOFA) for the Fiscal Year (FY) 2019 Continuum of Care (CoC) Program Competition has been posted to the [FY 2019 CoC Program Competition: Funding Availability](#) page on the HUD Exchange. Additional resources are available on the [e-snaps](#) page on the HUD Exchange. Project Applications will be available the week of July 22, 2019 in e-snaps. Project applicants will be able to access the applications to review, update, and enter information that is required for the application process.

**Submission Deadline: Friday, August 30, 2019 by 5:00 PM CDT. PLEASE DO NOT SUBMIT YOUR NEW OR RENEWAL ESNAPS APPLICATION PRIOR TO AUGUST 28th** as all Esnaps projects will be under review the week prior and changes may be requested to ensure the project application meets the highest possible standards for scoring.

**The 2019 New Project Application is now available.** New projects include Domestic Violence Bonus Funding for PSH-RR and SSO (Coordinated Entry) Projects in the amount of \$196,005. Funding is also available for new Bonus Project Permanent Housing-Permanent Supportive Housing (PH-PSH) which must serve either persons who meet the definition of **Dedicated Plus** or persons experiencing chronic homelessness at enrollment OR PH-Rapid Rehousing Projects which may serve anyone who meets HUD's definition of literally homeless. Funding for new projects is available up to \$102,312. In addition, the CoC anticipates approximately \$54,000 will be available in reallocated funding.

**A HUD Application and Esnaps Training will be held August 2nd at 11:00 AM at 612 North Church Street, Rockford Illinois. All new and renewal applicants are encouraged to attend.**

ESnaps is available for Renewal Project Applicants. All renewal grants are labeled FY2019 in Esnaps.

Projects must also submit a written application for scoring and ranking purposes. That application can be found [HERE](#). Those applications are due August 30, 2019 by 5:00 PM CDT.

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Renewal Projects may choose to reapply as a consolidated project if the projects they are consolidated are the same type. They may also apply for an [expansion project](#).

**GIW for renewal project budgets**

**NOFA Help Sheet for Project Applicants**

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**9/13/19- 2019 Ranking & Scoring Committee met. [Click here for 2019 NOFA ranking](#). All completed applications were moved forward for ranking and none of the application were reduced. One new grantee submitted an application that they later withdrawn from the process, they were notified that their application would not be ranked for funding.**

## Rock River Homeless Coalition

July 26

HUD FUNDING: Our Human Services Department (a Community Action Agency), in conjunction with the Rock River Homeless Coalition, will be accepting applications for new and renewal applications for the U.S. Dept. of Housing and Urban Development Continuum of Care (CoC) competitive grant program for DeKalb, Winnebago and Boone Counties. The CoC Program is designed to promote a community-wide commitment to the goal of ending homelessness by providing funds to nonprofit providers to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth.

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## PRESS RELEASE

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FOR IMMEDIATE RELEASE:

CONTACT INFORMATION:

Jennifer Jaeger  
Community Services Director, Human Services

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July 26, 2019

844-710-6919  
Jennifer.jaeger@rockfordil.gov

### HUD Announces Funds for Homeless Programming

**Rockford, IL** - The City of Rockford Human Services Department (A Community Action Agency), in conjunction with the Rock River Homeless Coalition, will be accepting applications for new and renewal applications for the U.S. Dept. of Housing and Urban Development Continuum of Care (CoC) competitive grant program for Dekalb, Winnebago and Boone Counties. The CoC Program is designed to promote a community-wide commitment to the goal of ending homelessness by providing funds to nonprofit providers to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth.

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# Rock River Homeless Coalition



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Rock River Homeless Coalition @RockRiverHomelessCoalition

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Upcoming Events



No upcoming events

Make it easy for people to find your next event. Create it on Facebook.

Create Event

See All

Posts



Rock River Homeless Coalition

September 27 at 5:55 PM

The 2019 Continuum of Care NOFA application and Priority listing have been posted for public review. To see it, go to https://www.rockriverhomelesscoalition.com/2019-nofa-inform...



ROCKRIVERHOMELESSCOALITION.COM

2019 NOFA Information | rrhc

The Notice of Funding Availability (NOFA) for the Fiscal Year (FY) 201...

32 People Reached

4 Engagements

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Angie, you may want to add another category so that this Page can show up in more search results.

Add Category

About

844-710-6919 ext. 5 Typically replies within an hour Send Message

https://www.rockriver...

- Community Suggest Edits

Page Transparency

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Homelessness

HOMELESSNESS CAN HAPPEN TO ANYONE

Search

**9/27/2019--[Click here](#) to see the 2019 Consolidated NOFA application. For any public comments, please leave a message below or [email them by clicking here](#).**

**To View the 2019 Priority Listing [click here](#)**

**Frequently Asked Questions**

- FAQ #1 [HERE](#).
- FAQ #2 [CLICK HERE](#)
- FAQ #3 [HERE](#)

**For use in calculating rental budgets**

2019 Fair Market Rents					
Community	Efficiency	One Bedroom	Two Bedroom	Three Bedroom	Four Bedroom
DeKalb	\$645	\$733	\$963	\$1373	\$1623
Rkfd/B/W	\$525	\$605	\$800	\$1080	\$1161

**HUD NOFA Archives: Click below to see past year's consolidated applications.**

- [2018 NOFA](#)
- [2017 NOFA](#)
- [2016 NOFA](#)
- [2015 NOFA](#)

***Annual Point in Time Count by years***

Date of Count	Total Sheltered (ES) Persons	Total Sheltered (TH) Persons	Total Unsheltered Persons	Total Persons	Status/Notes
1/28/2019	261	97	45	403	Submitted--**Includes DeKalb Co.
1/22/2018	134	79	43	256	Confirmed-Winn & Boone Co only
1/23/2017	183	76	32	291	Confirmed-Winn & Boone Co only
1/25/2016	131	76	48	255	Confirmed-Winn & Boone Co only
1/26/2015	146	152	29	327	Confirmed-Winn & Boone Co only
1/29/2014	230	149	31	410	Confirmed-Winn & Boone Co only
1/12/2013	221	280	287	788	Confirmed-Winn & Boone Co only
1/25/2012	217	308	202	727	Confirmed-Winn & Boone Co only

2 comments



Leave a message...



Does it really matter if we choose dedicated or dedicated PLUS since our Coordinated Intake already sends non-chronically homeless referrals if there are no chronically homeless families (or individuals to refer)? I think I've just put dedicated on everything, but can easily change it (except on our PSFI-Chronic project).

**Attachment No. 1 to Amendment No. 2 to LWIA #03 MOU**

**LOCAL MOU TEMPLATE**

**MEMORANDUM OF UNDERSTANDING**

BETWEEN

**LOCAL WORKFORCE INNOVATION BOARD #3**

AND

**LOCAL WORKFORCE AREA #3 ONE-STOP PARTNERS**

Dr. Lisa M. Bly

**Individual designated by the Local Board Chair to lead MOU negotiations**

LBly@theworkforceconnection.org

**Email address**

Dan White

**Impartial individual designated by the Local Board Chair to lead annual budget negotiations**

DWhite@TheWorkforceConnection.org

**Email address**

**1. PARTIES TO MOU (SEC. 121 (C)(1)) (Governor's Guidelines, Section 1, Item (b))**

- *List the required partner providing services in the local area*
- *List the partner agency providing services of each required partner*

PARTIES TO MOU	TYPED NAME
Local Workforce Innovation Board Chair	Frank Rotello
Chief Elected Official	Thomas P. McNamara
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
Chief Elected Official	
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Chief Elected Official	
<b>REQUIRED PARTNERS AS PARTIES TO MOU</b>	<b>ENTITY ADMINISTERING PROGRAM</b>

	TYPED NAME <sup>1</sup>
Title I: Adult, Dislocated Worker, Youth	City of Rockford
Title II: Adult Education and Literacy	Rock Valley College; Rockford Public Schools; The Literacy Council; and Highland Community College
Title III: Employment Programs under Wagner-Peyser	IL Department of Employment Security
Title IV: Rehabilitation Services	IL Dept. of Human Services - DRS
Perkins/Post-secondary Career & Technical Education	Rock Valley College and Highland Community College
Unemployment Insurance	IL Department of Employment Security
Job Counseling, Training, Placement Services for Veterans	IL Department of Employment Security
Trade Readjustment Assistance (TRA)	IL Department of Employment Security
Trade Adjustment Assistance (TAA)	City of Rockford
Migrant and Seasonal Farmworkers	IL Department of Employment Security
* Community Services Block Grant (CSBG)	City of Rockford Human Services Department; and Northwest Illinois Community Action Agency
Senior Community Services Employment Program (SCSEP)	National Able Network, Inc.
TANF	IL Department of Human Services
Second Chance	N/A
<b>OTHER REQUIRED PROGRAMS OFFERED IN THIS LOCAL AREA AS PARTIES TO MOU</b>	<b>IF MARKED YES, LIST THE ENTITY ADMINISTERING PROGRAM</b>
National Farmworker Jobs Program	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Illinois Migrant Council</i>
Housing and Urban Development Employment and Training Activities	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Rockford Housing Authority</i>
Job Corps	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Youth Build	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Comprehensive Community Solutions</i>
<b>ADDITIONAL PARTNERS AS PARTIES TO MOU</b>	<b>ENTITY ADMINISTERING PROGRAM</b>

coc  
→ Grantee-  
Collaborative  
Applicant

**2. PURPOSE AND SCOPE OF MOU**

- Describe the general purpose and scope of the umbrella MOU

<sup>1</sup> Insert only the name(s) of the program(s) in this space. The names of individual negotiators are not needed.



**A. General Scope:**

This Memorandum of Understanding (MOU) fulfills the Workforce Innovation and Opportunity Act (WIOA) requirements to document and reach agreement among State and Local Partners for negotiating cost sharing, service access, service delivery and other matters essential to the establishment of a local public workforce development and service system, branded as The Workforce Connection. This MOU describes the commitment of Partners to provide integrated workforce services in Local Workforce Innovation Area 3 (Boone, Winnebago, and Stephenson Counties), including services at the comprehensive one-stop center and the access sites identified in Section 5 of this MOU.

**B. Purpose:**

The purpose of this MOU is to define workforce services the WIOA required Partners will provide in Local Workforce Innovation Area 3 (Boone, Winnebago and Stephenson Counties), methods Partners will use to provide these services, and roles and responsibilities of all Partners related to service delivery. The local MOU will be used as an essential tool for achieving integration of services expected in WIOA, the alignment and integration of programs to better serve customers, and to achieve coordination that maximizes the limited resources available; all aimed at optimizing quality and accessibility of services.

The Workforce Connection Board and Partners enter into this agreement with the following general objectives:

1. Implement the vision for the local one-stop delivery system;
2. Determine the amount of contribution by each partner for infrastructure and shared system costs to support the one-stop delivery system;
3. Establish procedures and tracking methods for referrals between partners;
4. Provide assurance of physical and programmatic accessibility, specifically addressing individuals with disabilities, low income individuals, adults, dislocated workers, youth, and other individuals with barriers to employment;
5. Identify data sharing methods and options between Partners to measure achievement of performance goals;
6. Describe the process by which disputes will be resolved; and
7. Identify the manner in which this agreement may be amended, modified, and renewed.

**3. VISION FOR THE SYSTEM (Governor's Guidelines, Section 1, Item 1(b))**

- *Describe the shared vision and commitment of the local board and required partners to a high-quality local workforce delivery system (vision must be consistent with Federal, State, regional, and local planning priorities, as well as the Governor's Guidelines)*
- *Describe which aspects of the vision are currently in place*
- *Outline the steps to be taken and the general timeline for how required partners will implement any aspects of the vision that are not yet in place*

As a shared vision "the Partners of The Workforce Connection will advance the economic vitality of the region by providing a qualified workforce through an integrated, accessible, employer-driven system, utilizing our collective resources to develop human capital for existing and emerging opportunities". This MOU supports the vision by fostering collaboration among education, workforce, economic development and required partners as they provide individuals the ability to move along chosen career pathways, leading to jobs that pay a livable wage in growing sectors of the economy and offer long-term opportunities for stable employment, ultimately assisting businesses in our region and Illinois to be competitive in a global economy.

The Workforce Connection Partners agree to establish and maintain a system of workforce delivery centers and access sites designed to facilitate the coordination of resources, alignment of programs and integration of services; provide high quality services with enhanced participation and performance of customers served through the system; focus on accessibility for all; be accountable and transparent; and establish guidelines for creating and maintaining a cooperative relationship.

The Workforce Connection Partners are committed to the following principles:

- The needs of business and workers will drive workforce solutions;
- One-Stop Centers will provide excellent customer service to job seekers and employers and focus on continuous improvement; and
- The workforce system will support a strong regional economy and play an active role in community and workforce development.

The Workforce Connection Partners are addressing the key aspects of the vision - integrated, accessible, and employer-driven. All partners have established either on-site presence at The Workforce Connection Centers provide direct linkage to promote integration. Through this MOU, Partners efforts include joint participation in workshop development and delivery, common materials with common branding, and opportunities to increase staff awareness of all services to increase referrals and common case management. Teams have been established to address professional development, customer satisfaction, referrals/common data collection, common approach to mitigate customer barriers, business services and continuous improvement.

One-Stop partners are invited to participate in quarterly professional development workshops. Over the last year, topics have included the following: Motivational interviewing; Legal Aid Online and in Person; Partner training on Refugee/Immigrant Services, Veterans Services, and WIOA Adult and Dislocated Worker services; Equal Opportunity Training; Trauma 101; Non-violent crisis intervention; Navigating the public transit system; and Cultural Competency and Bias. Partners utilize common branding. We have a recorded training that is shared every 6 months to remind all partners of training that's offered by required partners. The business team continues to evolve. Metrics have been defined and measured to show the value the system adds for regional employers.

Customer service satisfaction were distributed last year and improvements have been implemented based on feedback.

PY19 – More work will be done to formalize referrals and measuring service integration metrics. An employer survey will be distributed to assess our services and employer's satisfaction with our services.

#### **4. MOU DEVELOPMENT (Governor's Guidelines, Section 1, Items 3-8)**

- *Fully describe the process and efforts of the Local Workforce Innovation Board and required partners to negotiate the MOU*
- *Confirm whether all required partners participated in negotiations*
- *Explain the process to be used if consensus on the MOU is not reached by partners*

During the negotiation and decision making process, we utilized a "consensus decision making process" involving the following steps:

1. Partners discussed the proposed budget and provided thoughts about items to include or not.
2. After all statements of positions were made Partners indicated whether they " support" or "cannot support" the proposal under discussion. There was a consensus.
3. If there is consensus the majority of Partner entities, then the decision is determined to have been made. If not, the consensus building process would be repeated.

4. If, impasse is determined, the issue would be elevated to the Executive Committee and/or full Board and CEOs to determine next steps.

Active involvement and equal opportunity to provide input by all core and required partners was demonstrated during this MOU negotiation process and is reflected in the MOU. All required Partners have participated in MOU discussions and meetings (either by phone or in person). Results of this MOU negotiation will be reported to the Office of the Governor through Appendix Item 9 of the Governor's Guidelines - Revision 2.

**5. NAME AND LOCATION OF COMPREHENSIVE ONE-STOP CENTER(S) (Governor's Guidelines, Section 1, Item 8(d)) (§ 678.310, § 678.315 and § 678.320)**

- *Provide the name and address of the comprehensive one-stop center(s) in the local service delivery system*
- *Where applicable list the designated affiliated sites and/or specialized centers*
- *Define any other operating titles that the local area assigns to each center*

*Note: The information provided in this section must match the Illinois Workforce Development System (IWDS) and Illinois workNet listings*

This MOU covers service delivery and related costs associated with the following comprehensive one-stop centers:

The Workforce Connection - Rockford  
303 North Main Street  
Rockford, Illinois 61101

This MOU covers service delivery associated with the following access sites:

The Workforce Connection – Belvidere  
530 S. State Street, Suite 130  
Belvidere, Illinois 61008  
And  
The Workforce Connection – Freeport  
2155 W. Galena  
Freeport, Illinois 61032

**6. DESCRIPTION OF COMPREHENSIVE ONE-STOP SERVICES (Sec. 121 (c)(2)(i)) (Governor's Guidelines, Section 1, Items 8(e)-(g)) (§ 678.500(b)(1))**

- *Complete a local service matrix (the State-level service matrix provided in Appendix F is intended to serve as a reference for local negotiations) illustrating local methods of service delivery, which includes:*
  - *Career services to be provided by each required partner in each comprehensive one-stop center*
  - *Other programs and activities to be provided by each required partner*
  - *Method of delivery for each service provided by each required partner (e.g., staff physically present, cross-trained staff, direct linkage technology)*
- *In the spaces provided below:*



- *In the introductory paragraph of this section, describe the required partners' combined commitment to integration and "manner in which the services will be coordinated and delivered through the system" (§ 678.500(b)(1))*
- *In the spaces below designated for each required partner, describe each partner's commitment to coordinated service delivery and explain how the services provided and the method of service delivery (as documented in the local service matrices) illustrate that commitment*
- *For each required partner below, describe the location(s) at which services of each required partner will be accessible*

As Partners of The Workforce Connection, we are committed to coordination of services and integration to the extent possible to maximize resources, ensure accessibility to services, address target and underserved populations, meet the needs of our residents, and continuously improve in our service delivery and overall effectiveness. We are committed to achieving the vision as established in this document. We will achieve that vision by addressing the goals, strategies and actions established in the Northern Stateline (EDR) Regional Plan and the Local Plan for LWIA 3. To address integration specifically, Goal 1 of the Regional Plan is Integration of workforce, education, and economic development efforts to move the Region's strategies forward through increased collaboration, communication and shared resources. Strategy 1.1: Develop a clear path for employers, residents, and partners to access the services and programs of the workforce development system where there is a common point of contact but allowing for multiple points of entry to the system.

As partner agencies, we are committed to providing the best possible services to job seeking customers and businesses. We realize that integration of services and collaboration among the agencies is absolutely essential to success. Services will be collaborated in a number of ways including in person, electronically (e-mail, Skype, other electronic means), and via telephone. Partners will use a referral mechanism to track integration and collaboration among the required partners. Staff development and training activities have begun and will continue into PY17 and beyond. Responsibilities for coordination of efforts are incorporated into the duties of the one-stop operator.

Designated staff will welcome the job seeking customer and a needs-based assessment will determine the customers' next steps in the service delivery process. It is then determined by appropriate staff if a referral to another agency is needed. Local partners who will have staff at the center include Title I contracted service providers (Adult, Dislocated Worker and Youth) fulltime; IDES Title III staff fulltime; IL DHS DORS Title IV staff on a part-time scheduled basis; contracted service providers of TAA fulltime; IDES Veterans' Services fulltime; IDES Unemployment Insurance staff fulltime; IDES TRA staff as needed; IL DHS TANF staff on a part-time scheduled basis; SCSEP staff through National Able; ; IDES Migrant Seasonal Farmworker staff as needed. All other partner program services are available through direct linkage.

**Title I (Adult, Dislocated Worker and Youth)** – Title I programs will offer all services on a full-time basis through the comprehensive one-stop The Workforce Connection at 303 North Main Street, Rockford, IL and the access sites at 530 S. State Street, Belvidere, IL and 2155 W. Galena, Freeport, IL. Access points will be established with partner organizations as needed to ensure accessibility for all. Basic career services, individualized career services, and training services are provided with priority for serving low-income individuals, recipients of public assistance, as well as individuals who are basic skills deficient. Adult, Dislocated Workers and Youth will integrate services with the partners of WIOA. Title I offers co-enrollment as an opportunity to maximize resources, providing for a comprehensive approach to serving our common customers. Title I funds may be leveraged to supplement services/participation in partner programs. These funds may be used for training, supportive services, or other. Title I will also collaborate with the WIOA partners to

offer common intake/information sessions as appropriate. Title I staff will be trained to understand the services provided by the partners. These staff will participate in delivering basic career services and coordinate referrals to all partner programs. Title I staff will be assigned to work with the integrated business service team to deliver comprehensive and seamless services to area business.

**Title II (Adult Education and Literacy)** – Title II program basic career services are provided through direct linkage by service providers – Rock Valley College, Rockford Public Schools Roosevelt Community Education Center, The Literacy Council, and Highland Community College. Program classes are offered at various community locations to be accessible to students. The primary locations are as follows:

Rock Valley College Downtown – 99 E. State Street, Rockford IL

RPS 205 Roosevelt Community Education Center – 978 Haskell Avenue, Rockford, IL

The Literacy Council – 982 North Main Street, Rockford, IL

Highland Community College – 2998 W. Pearl City Road, Freeport, IL

Title II (Adult Education & Family Literacy) is committed to integrating services to provide comprehensive service to all customers. As customers enroll in Adult Education services, an assessment of barriers to employment is conducted. Based on the results of that assessment, customers will be referred to partner providers for co-enrollment. A staff member has been assigned to work with those individuals to ensure a smooth co-enrollment and continuity of services. The identified staff member will be available at the One-Stop one morning or afternoon a week; otherwise, they will be available via direct linkage. Additionally, career-focused workshops will be held at provider sites, in collaboration between WIOA Title I, One-Stop Partner staff and Adult Education staff.

**Title III (Employment Services under Wager-Peyser)** – Title III basic career services are provided on-site with fulltime staff at the comprehensive one-stop center – The Workforce Connection at 303 North Main Street, Rockford, IL. Wagner-Peyser staff is committed to providing integrated services to job seeking customers and business customers with WIOA partners. RESEA Workshops are provided at the comprehensive One-Stop Center along with Title I partners. Wagner-Peyser staff will be trained to understand services provided by partners to provide appropriate referrals and promote cross-training. Wagner-Peyser staff actively participate on the Business Service Team, delivering seamless services to area businesses.

**Title IV (Rehabilitation Services)** – Title IV basic career services are provided on a part-time, scheduled basis at the comprehensive one-stop center – The Workforce Connection at 303 North Main Street, Rockford, IL and through direct linkage to the primary office locations of ILDHS, DRS at 171 Executive Parkway, Rockford, IL and 1828 South West Avenue, Freeport, IL. Vocational Rehabilitation, under Title IV of WIOA, seeks to improve integration with WIOA service partners through: co-enrollment of participants as appropriate; coordinated outreach and recruitment; staff assigned to participate on the Business Service Team; blending and braiding of funding to address job seeker needs; and providing fulltime, on-demand staff assistance, in person and through direct linkage.

**Perkins/Post-Secondary Career and Technical Education** – Perkins Post-Secondary Career and Technical Education basic career services are provided through direct linkage to primary service locations:

Rock Valley College – 3301 Mulford Road, Rockford, IL

Highland Community College – 2998 West Pearl City Road, Freeport, IL

Perkins/Post-Secondary Career and Technical Education is very committed to coordinated service delivery. Students enrolled in Career & Technical Education programming will be referred to partner agencies for co-enrollment should barriers to employment be identified. Coordinated training opportunities between college staff and one-stop partner/WIOA Title I staff are being developed to ensure consistent service is being provided. Collaboration regarding internships and apprenticeships is also being initiated in order to strengthen services to both customers and area businesses.

**IDES/Unemployment Insurance (UI)** –Basic career services are provided on-site with full-time staff at the comprehensive one-stop center – The Workforce Connection at 303 North Main Street, Rockford, IL. Services are integrated at The Workforce Connection through referrals to appropriate Partner programs to address employment and training assistance and supportive service needs. IDES staff provide assistance with UI claims filing through the resources and basic career services provided at the Center.

**IDES/Job Counseling, Training and Placement Services for Veterans** –Basic career services are provided on-site with full-time staff at the comprehensive one-stop center – The Workforce Connection at 303 North Main Street, Rockford, IL. Veterans' services are integrated with other Partner programs through coordinated referrals and co-enrollment of participants. Veterans' Service Staff actively participate on The Workforce Connection Business Service Team.

**IDES/Trade Readjustment Assistance** – Basic career services are provided on-site at the comprehensive one-stop center – The Workforce Connection at 303 North Main Street, Rockford, IL. Service integration will involve co-enrollment with TAA and other programs as appropriate and coordination of referrals.

**Trade Adjustment Assistance (TAA)** –Basic services are available on a full-time basis through the comprehensive one-stop The Workforce Connection at 303 North Main Street, Rockford, IL and the access sites at 530 S. State Street, Belvidere, IL and 2155 W. Galena, Freeport, Trade staff will co-enroll trade eligible customers into WIOA Title I as appropriate to leverage staff resources and supportive services. TAA will integrate services with WIOA partners to maximize resources, efficiencies and effectiveness in serving the common customer. TAA staff will be trained on partner programs and resources. These staff will participate in delivering basic career services and coordinate referrals to all partner programs.

**IDES/ Migrant & Seasonal Farmworkers (MSFW)** –Basic career services are provided on-site at the comprehensive one-stop center – The Workforce Connection at 303 North Main Street, Rockford, IL. Service integration will be achieved through co-enrollment of participants as appropriate and coordination of referrals to ensure access to needed training and assistance.

**National Farmworker Jobs Program (NFJP)** – The National Farmworker Jobs Program (NFJP), is nationally directed under WIOA to serve chronically unemployed and underemployed migrant and seasonal farmworkers (MSFW) and their families, administered by the Illinois Migrant Council (IMC). IMC provides WIOA Title I career services, training and related assistance for eligible MSFWs including youth. IMC coordinates with WIOA partners including the IDES Migrant and Seasonal Farmworker Program. Services integration will include coordinating recruitment and co-enrollment for career and training services with partner staff when feasible. Basic career services such as referrals to, and from, WIOA partners, will be provided through direct linkages (telephone, cell, text) on demand during regular business hours. When requested by the AJC staff and customers, IMC staff will set up an

appointment for communications with the customer. IMC is required to comply with OMB Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards to document actual FTE as the basis for shared NFJP career services activities.

**Community Service Block Grant (CSBG)** –Community Service Block Grant basic career services are provided through direct linkage for the comprehensive one-stop center in Rockford and the access sites in Belvidere and Freeport. Primary service locations are:

City of Rockford Human Services Department – 612 North Church Street, Rockford, IL

Northwest Illinois Community Action Agency (NICAA) – 27 S. State Street, Ste. 201, Freeport, IL.

Community Service Block Grant administering agencies will demonstrate commitment to service integration by co-enrolling participants as appropriate to ensure participants are receiving a full continuum of service options and needed supportive services, services locations will serve as access points for information and referrals to Partner programs, staff will participate on the Business Service Team, and SKYPE connections are established to ensure immediate access to services and information.

**Senior Community Services Employment Program (SCSEP)** –Senior Community Services Employment Program basic career services are provided on a full-time basis with staff on-site at The Workforce Connection at 303 North Main Street, Rockford, IL. SCSEP program staff coordinate referrals with other Partner programs, co-enroll participants as appropriate, provide staffing assistance for basic career services and the resource and intake areas of the facility, and participate in staff capacity building activities with other Partner programs.

**DHS/TANF** –DHS/TANF provides basic career services on a scheduled part-time basis through the comprehensive one-stop center at 303 North Main Street in Rockford, IL. Services are also provided through direct linkage to their primary location at 171 Executive Parkway, Rockford, IL. DHS/TANF provides eligibility and information sessions at The Workforce Connection, coordinates referrals both from and to other program Partners, co-enrolls individuals as appropriate, and actively participates in facilitating job club sessions with Partner staff.

**IDOC Second Chance** –N/A

**HUD Employment and Training Activities** –Basic career services for HUD Employment and Training are provided through direct linkage. Their primary location is 223 South Winnebago Street, Rockford, IL. Rockford Housing Authority, the HUD Employment and Training Partner, is committed to integrations of services. Service access points are and will be established in Community Centers within its' jurisdictions, housing residents will be co-enrolled in Partners programs to expand opportunities, maximize employment and training resources, and provided needed supportive services.

**YouthBuild** –Basic career services for the YouthBuild program are provided by Comprehensive Community Solutions and through direct linkage. Their service location is 917 South Main Street, Rockford, IL. Comprehensive Community Solutions, operator of the YouthBuild Rockford AmeriCorps Program, will coordinate referrals both from and to The Workforce Connection partners, will co-enroll participants where appropriate, and will work with The Workforce Connection Business Services Team to expand opportunities for work experience, internships and placement.

**7. PROCUREMENT OF ONE-STOP OPERATOR (Governor's Guidelines, Section 1, Item 8(j)) (§ 678.600-635)**

- *Name the procured one-stop operator*
- *Describe the functions and scope of work of the one-stop operator as defined in the Request for Proposal or as planned for the competitive procurement process*
- *Assure that the one-stop operator will not perform any of the proscribed functions (§ 678.620(b)) to avoid a conflict of interest*

*Note: One-stop operator designation takes effect July 1, 2017 (§ 678.635)*

The competitively procured One-Stop Operator for Local Workforce Area 3 is a consortium/partnership of three (3) entities - Rock Valley College Employment and Grants Division, Goodwill Industries of Northern Illinois, and Illinois Department of Employment Security. The lead entity of the consortium is Rock Valley College. The One-Stop Operator will coordinate the service delivery of required one-stop partners and service providers. The One-Stop Operator will provide and coordinate the following services and activities:

- Coordination of Resource Room services in The Workforce Connection Centers – Rockford, Belvidere, and Freeport.
- Coordination of Reception and initial registration services for all customers.
- Implement and fulfill cooperative agreements and memoranda of understanding (MOU) with partners.
- Coordinate one-stop partner services, with guidance by The Workforce Connection Board.
- Provide for effective allocation of staff among all The Workforce Connection Centers.
- Coordinate access to virtual resources at appropriate partner locations, libraries, and other points within the 3-County area.
- Develop processes to ensure that all customers receive appropriate, timely, and effective Career Services.
- Implement a formal referral process, as established by the Partners, for services within and outside of the Center(s).
- Actively participate with the Core Partners to integrate services in the One-Stop System and Centers of Boone, Stephenson, and Winnebago Counties.
- Ensure implementation of the State and Local branding standards.
- Ensure compliance with all State and Local policies and procedures relative to the One-Stop System and One-Stop Centers.

The One-Stop Operator will not convene system stakeholders to assist in the development of the local plan; prepare and submit local plans; be responsible for oversight; manage or participate in the competitive selection process for one-stop operators; select or terminate one-stop operators, career services, and youth providers; negotiate local performance accountability measures; and develop and submit a budget for the activities of the Local Board in the local area, as stipulated in 20 CFR 678.620.

**8. REFERRAL PROCESS (Sec. 121 (c)(2)(iii)) (Governor’s Guidelines, Section 1, Item8(i)) (§678.500(b)(3)-(4))**

- *In the spaces provided below, address all of the following:*
  - *In the introductory paragraph of this section, describe local one-stop operator’s role and responsibilities for coordinating referrals among required partners (§678.500(b)(3))*
  - *In the spaces below designated for each required partner, each partner must list the other programs to which it will make referrals and the method(s) of referral to each partner; for example, in the Title I box, Title I will list all other programs to which it will refer clients and the method(s) of referral for each*

- *Identify the method of tracking referrals*

*Note: Local areas must be as specific as possible when describing the differences in referral methods between partner programs. DOL has expressed concern about this area in the past.*

The One-Stop Operator will ensure implementation of the referral processes established by the One-Stop Partners. The referral system will provide integrated and seamless delivery of services to both job seekers and employers.

1. The partners agree to familiarize themselves with the requirements for participation in each of the required partners programs.
2. To the extent possible, the partners agree to develop materials summarizing their program requirements and to make this accessible to all partners in the comprehensive one-stop center.
3. To the extent possible, the partners agree to develop and utilize common intake forms.
4. The partners agree to refer clients eligible for each other's services to one another for services.
5. The partners agree to evaluate ways to improve the referral process, including the use of customer satisfaction surveys.
6. The partners commit to robust and ongoing communication required for an effective referral process.
7. The partners commit to actively follow up on the results of referrals and to assure that resources of the partners are being leveraged at an optimal level.

At this time paper referrals, encrypted e-mail contacts through Citrix between programs and phone calls are used as referral mediums. The Partners agree to continue reviewing other options to implement electronic referrals and establish appropriate release forms to be used by all programs.

**Title I (Adult, Dislocated Worker and Youth)** –Title I programs provide referrals to all other partner programs (Adult Education and Family Literacy; Rehabilitation Services; Perkins/Post-Secondary Career and Technical Education; IDES for Unemployment Insurance, Veterans Services, Wagner Peyser Employment Services, TRA, and MSFW; TAA; NFJP; CSBG; HUD Employment and Training; SCSEP; TANF; Youth Build; and additional community-based, faith-based, and other needed services in the region) as necessary to provide comprehensive services for youth and job seekers. Referrals are currently made using encrypted email, a paper referral form, 211, or direct contact with a partner agency. Currently follow-up on referrals is through staff contact with the individual, contact with the agency referred to, or e-mail responses between agencies.

**Title II (Adult Education and Family Literacy)** –Title II, Adult Education and Family Literacy programs in the workforce area provide referrals to all other partner programs (Title I -Adult Dislocated Worker and Youth; Rehabilitation Services; Perkins/Post-Secondary Career and Technical Education; IDES for Unemployment Insurance, Veterans Services, Wagner Peyser Employment Services, TRA, and MSFW; TAA; NFJP; CSBG; HUD Employment and Training; SCSEP; TANF; Youth Build; and additional community-based, faith-based, and other needed services in the region) as necessary to provide comprehensive services to individuals. Referrals are currently made using a paper referral form, 211, e-mail, or direct contact with a partner agency. Follow-up on referrals is through staff contact with the individual, contact with the agency referred to, or e-mail responses between agencies.

**Title III (Employment Services under Wager-Peyser)** –Title III, Wagner Peyser, provides referrals to other partner programs to include Title I – Adult, Dislocated Worker and Youth, Title II, Title IV, Unemployment Insurance, Veterans Services, TRA, TAA, CSBG, HUD Employment and Training, and additional community-based and faith-based services as needed to provide individuals needed supports to be successful in employment. Referrals are made using a paper referral form, 211, or e-mail with partner agencies.

**Title IV (Rehabilitation Services)** –Title IV makes referrals to other partner programs to include Title I – Adult Dislocated Worker and Youth; Title II; Title III; Unemployment Insurance; Veterans Services; CSBG; HUD Employment and Training; Perkins Technical Education; and other community-based services as needed to provide comprehensive services to individuals. Referrals are made using a paper referral form, 211, e-mail or direct contact with agencies. Follow-up of referrals is through staff contact with the individual, contact with the agency referred to, or e-mail responses between agencies.

**Perkins/Post-Secondary Career and Technical Education** –Perkins/Post-Secondary Career and Technical Education makes referrals to other Partner programs to include Title I, Title II, Unemployment Insurance, and Veterans Services. Referrals are made using 211, e-mail or direct contact with agencies. Follow up of referrals is through staff contact with the individual or e-mail responses between agencies.

**IDES/Unemployment Insurance (UI)** –Unemployment Insurance provides referrals to the following Partner programs – Title I; TAA; Title III; and Veterans Services. Referrals are made using 211 or providing the insurance claimant with partner agency information.

**IDES/Job Counseling, Training and Placement Services for Veterans** –Veterans Services provides referrals to the following Partner programs – Title I; Title II; Title III; Title IV; Unemployment Insurance; CSBG; and numerous community resources to assist Veterans with employment and other supportive services. Referrals are made using 211, e-mail, and providing agency contact information to the individual. Follow-up on referrals is through staff contact with the Veteran or e-mail response between agencies.

**IDES/Trade Readjustment Assistance** –Trade Readjustment Assistance program makes referrals to other Partner programs to include Title I Dislocated Worker Program; TAA; Title III; and Unemployment Insurance. Referrals are made using a paper referral form or 211. Follow-up includes contact with the individual or contact with the agency referred to.

**Trade Adjustment Assistance (TAA)** –Trade Adjustment Assistance program refers to Partner programs to include Title I; Title III; Title II; Title IV; Unemployment Insurance; CSBG; and other community resources as needed to support the individual during training or employment search. Referrals are made using a paper referral form, 211, encrypted e-mail, or direct contact with Partner or community agencies. Follow-up on referrals include contact with the individual, contact with the agency referred to, or e-mail responses between agencies.

**IDES/ Migrant & Seasonal Farmworkers (MSFW)** –Migrant & Seasonal Farmworkers program makes referrals to Title I programs, Title II, Unemployment Insurance, Title III and CSBG. Referrals are made through e-mail or direct contact with Partner agencies. Follow-up on referrals is through staff contact with the individual, contact with the agency referred to, or e-mail responses between agencies.

**National Farmworker Jobs Program (NFJP)** –National Farmworker Job Program makes referrals to Partner programs including Title I, Title II, Unemployment Insurance, Title III and CSBG. Referrals are made through direct linkages such as e-mail or direct contact with Partner agencies. Follow-up on referrals is through staff contact with the individual, contact with the agency referred to, or e-mail responses between agencies.

**Community Service Block Grant (CSBG)** –CSBG program makes referrals to Partner programs including Title I; Title II; Title III; Title IV; Unemployment Insurance; DHS/TANF; HUD Employment and Training; Veterans Services; and Youth Build. Referrals are made by direct contact with Partner agencies, 211, or e-mail connection. Follow-up on referrals is through staff contact with the individual, contact with the agency referred to, or e-mail responses between agencies.

**Senior Community Services Employment Program (SCSEP)** –SCSEP makes referrals to Partner programs including Title I; Title II; Title III; Title IV; Unemployment Insurance; HUD Employment and Training; Veterans Services; CSBG; and community-based, faith-based, and service resources. Referrals are made by direct contact with Partner agencies, 211, or e-mail connection. Follow-up on referrals is through staff contact with the individual, contact with the agency referred to, or e-mail responses between agencies.

**DHS/TANF** –DHS/TANF program makes referrals to Partner programs including Title I; Title II; Title III; Title IV; Unemployment Insurance; HUD Employment and Training; Veterans Services; and Youth Build. Referrals are made by direct contact with Partner agencies, 211, or e-mail connection. Follow-up on referrals is through staff contact with the individual, contact with the agency referred to, or e-mail responses between agencies.

**IDOC Second Chance** –N/A

**HUD Employment and Training Activities** –HUD Employment and Training makes referrals to Partner programs including Title I; Title II; Title III; Title IV; Unemployment Insurance; DHS/TANF; Veterans Services; and Youth Build. Referrals are made by direct contact with Partner agencies, 211, or e-mail connection. Follow-up on referrals is through staff contact with the individual, contact with the agency referred to, or e-mail responses between agencies.

**YouthBuild** –YouthBuild makes referrals to Partner programs to include Title I; Title II; Title IV; Title III; HUD Employment and Training; DHS/TANF; and CSBG. Referrals are made by direct contact with Partner agencies or 211. Follow-up on referrals is through staff contact with the individual, contact with the agency referred to, or e-mail responses between agencies.

**9. PHYSICAL ACCESSIBILITY (Sec. 121 (c)(2)(iv)) (§678.500(b)(4))**

*Describe how—through specific examples and commitments—required partners will assure the physical accessibility of the comprehensive one-stop center(s), including the following:*

- *The comprehensive one-stop center's layout supports a culture of inclusiveness*
- *The location of the comprehensive one-stop center is recognizable in a high-traffic area*
- *Access to public transportation is available within reasonable walking distance*
- *The location of a dedicated parking lot, with parking lot spaces closest to the door designated for individuals with disabilities*

An EO compliance assessment is conducted annually for all of The Workforce Connection Centers. The Workforce Connection - Rockford and access sites in Belvidere and Freeport will maintain a culture of inclusiveness in compliance with Section 188 of WIOA, the Americans with Disabilities Act (ADA) of 1990 and all other applicable statutory and regulatory requirements. Additionally, the physical characteristics of the facilities, both indoor and outdoor, meet compliance with 29 CFR Part 37, the 2010 or most recent ADA standards for Accessible Design and the Uniform Federal Accessibility Standards. Services are offered in convenient, high traffic and accessible locations. The Workforce



Connection - Rockford is a stop for public bus transportation; and the bus transit center is 3 blocks from the Center. Parking for individuals with disabilities is clearly marked in the lower level of the public parking deck connected to the Center and near the 3rd floor deck entrance to the center.

#### **10. PROGRAMMATIC ACCESSIBILITY (Sec. 121 (c)(2)(iv)) (§ 678.500(b)(4))**

- *Describe how the comprehensive one-stop center provides access to all required career services in the most inclusive and appropriate settings for each individual participant*
- *Describe specific arrangements and resources available to assure that individuals with barriers to employment, including individuals with disabilities, can access available services (§678.500(b)(4))*
- *Explain how services will be provided using technology that is actually available and in accordance with the "direct linkage" requirement under WIOA*

*Note: Provide as much specificity as possible for each partner program*

All individuals will have access to the 13 required career services on site at The Workforce Connection - Rockford. Accommodations will be made for individuals when necessary. Direct linkage will be available for programs offering services through technology. Staff training will be ongoing to provide guidance and general information to all staff to appropriately and timely address special populations, ensuring accessibility for all.

All partners agree that they will not discriminate in their employment practices or services on the basis of gender or gender identify, sexual orientation, age, race, color, creed, religion, national origin, disability, limited English proficiency, or veteran's status; or on the basis of any other classification protected under state or federal law. The partners assure that they have in place policies and procedures to address these issues, and, that such policies and procedures have been disseminated to their employees and otherwise posted as required by law. The partners further assure that they are currently in compliance with all applicable state and federal laws and regulations regarding accessibility.

All partners will cooperate with compliance monitoring that is conducted at the local level to ensure that all comprehensive one-stop center, programs, services, technology and materials are accessible and available to all. These services will be provided "on demand" and in "real time" in the physical comprehensive one-stop center in person or through technology consistent with the "direct linkage" requirement as defined in WIOA (WIOA Section 212(b)(1)(A) and 20 CFR Section 678.305(d)). Additionally, all staff members will be trained to provide services to all, regardless of range of abilities, mobility, age, language, learning style and intelligence or education level. An interpreter will be provided "in real time" to any customer with a language barrier. Additionally, assistive devices, such as screen-reading software programs and assistive listening devices are available.

Partners will draw upon the expertise within the partnership to address specific issues; i.e. Illinois Department of Human Services - Division of Rehabilitation Services to address accommodations in providing services for individuals with disabilities, and Illinois Migrant Council for cultural adjustment, Title II providers for language, learning style and education.

#### **11. DATA SHARING (Governor's Guidelines, Section I, Item 8(k))**

- Describe how core program partners will share data and information and will collaborate to assure that all common primary indicators of performance for the core program partners in the local area will be collectively achieved
- Provide assurances that participants' Personally Identifiable Information (PII) will be kept confidential
- In each description, cite specific examples of required partners demonstrating a commitment to integration in the local area

*NOTE: Partners are encouraged to seek clarification from their respective core partner state agency and/or data staff*

Partners of The Workforce Connection agree to share data to the fullest extent possible through agreements and practices that allows each program to comply with the federal laws governing it to protect personal identifiable information and that will be used to improve mutual referrals, service integration and communications. Partners will share the number of customers served and program performance to assure that all common primary performance indicators are achieved. As service integration progresses, data collection and sharing will continue to evolve. The implementation of an integrated technology-enabled intake and case management information system for programs carried out under WIOA will be implemented as soon as practical following guidance from the State of Illinois Department of Innovation Technology. Until a data system solution is implemented the partners agree to pursue other means of securely sharing information relevant to improved outcomes for customers and businesses. Partners have developed a uniform customer information release form to enable agencies to share relevant customer information to effectively serve individuals. This uniform release has been completed and implemented July 2018. Where statewide data sharing agreements exist, agencies that can sign onto those agreements will do so. Notwithstanding any other provisions in this MOU, only partners who have executed a separate data sharing agreement with IDES will have access to wage record and other confidential IDES data.

All Partners agree to comply with federal and state laws governing protection of personally identifiable information.

Core Partners and Required Partners will provide data reports to The Workforce Connection Board on a mutually agreed upon schedule. Core Partner representatives (Title I, Title II, Title III, and Title IV) and the Performance Accountability Committee of the WIB has developed a data dash board to include data from each core program to be reported to the Board on a quarterly basis. The data includes inputs, process benchmarks, and outcomes. In addition, the Business Team, currently comprised of staff from Title I, Title III, Title IV, Veterans' programs, Perkins Career and Technical Education; have committed to utilizing a CRM called Efforts to Outcomes for tracking and managing business contacts and contact outcomes. The CRM is fully implemented and in use.

**12. COSTS AND COST SHARING OF SERVICES (Sec. 121 (c)(2)(ii) (Governor's Guidelines, Section 1, Item 1(c); Section 2) (§678.755 and §678.760)**

Using the Infrastructure Funding Agreement (fillable spreadsheet)

1. Complete the FTE Calculations tab of the Infrastructure Funding Agreement for each comprehensive one-stop center, as well as for each affiliate or specialized center designated by the local workforce board and at which required partners agree to provide services.
  - a. For partners whose staff will be cross-trained to provide services of another partner's program:
    - i. Identify the FTE commitments being made to provide services on behalf of another required partner at the comprehensive one-stop center or affiliate or specialized center.



4. *Describe in the narrative the agreed-upon method that each partner will contribute as a proportionate share of costs to support the services and operations of the local service delivery system.*
5. *Affirm in the narrative that each required partner meets the minimum FTE commitment of .25 FTEs in each comprehensive one-stop center and each designated affiliate site.*
  - a. *If a required partner commits to less than .25 FTEs in any service location, then a waiver must be submitted using the waiver request form included in the Report of Outcomes template (Appendix G of the Governor's Guidelines – Revision 3).*
6. *Describe in the narrative whether and which staff will be cross-trained to provide services on behalf of another required partner.*
  - a. *For each required partner providing cross-trained staff to deliver services on behalf of another partner, confirm how the contributing partner's shared cost allocations will be reduced in correlation with the number of FTEs that will be cross-trained to provide another partner's programs.*
7. *Complete an "Outcome Report for Annual Budget Negotiations for PY19 (Appendix Item G of the Governor's Guidelines – Revision 3)" and submit the completed form with a draft one-stop operating budget to the individual designated by the Governor by April 15, 2019.*
8. *Submit the following to the individual designated by the Governor by June 30, 2019:*
  - a. *Amended Section 6*
  - b. *Amended Section 12*
  - c. *Any other sections of the MOU that are amended*
  - d. *One-stop operating budget*
  - e. *All required partner signatures*
  - f. *Cover Page for Submittal of MOU Amendments and Annual One-Stop Operating Budgets (Appendix Item H of the Governor's Guidelines – Revision 3)*
9. *Using the table provided below, include the following additional financial information for each required program partner:*
  - i. *Each required program partner's total cash contribution toward its proportionate share of infrastructure and local service delivery system costs for PY 2019; and*
  - ii. *The dollar amount of a 10% variance from each partner's total cash contribution in the case that actual costs exceed budgeted costs.*

The infrastructure and shared system costs for this MOU among and between the One-Stop Partners will be negotiated and agreed to annually. Attached Appendix Item 8 reflects the cost allocation and funding agreement for PY2019 (July 1, 2019 through June 30, 2020) and represents a final budget agreement. Costs have been allocated based upon FTE. Partners agree to cover cost through cash and in-kind contributions. Non-cash contributions are provided by partners who directly pay for the costs listed and In-Kind staffing contributions are provided by the following partners: Title 1B, CSBG, Wagner Peysner, MSFW, Veterans Services, UI Comp Programs, TRA, Adult Education, Career & Tech Ed, Vocational Rehab, DHS, SCSEP, HUD, National Farmworkers, Youthbuild. These partners "work off" their portion of the shared delivery costs by spending time in the resource center providing basic career services, such as job search and vacancy listing, availability of supportive services, information on in-demand industry sectors and occupations, referrals to and coordination of activities and services with other agencies.

The Partners in The Workforce Connection follow the process identified in the Governor's Guidelines for Negotiating Shared Costs to reach consensus. Budget items are negotiated and agreed upon as items

needed for sustainability of services and serving the whole versus a few programs. As negotiations continue in future years, each budget item will be reviewed and consensus reached as to need, sustainability and benefit to the system as a whole.

Each required partner has met the minimum FTE commitment of .25 FTEs in the comprehensive one-stop center.

Partners agree to actively participate in future MOU negotiations in good faith to reach consensus. All partners agree to use the process identified in the Governor’s Guidelines and the “consensus decision making process” as identified under Section 4. of this Memorandum of Understanding. Reconciliation of costs will occur semi-annually. Tracking of in-kind will be completed through reporting of hours for in-kind personnel, provision of invoices or other documentation for products provided.

The Workforce Board has designated The Workforce Connection, Inc. as the entity responsible for conducting the reconciliation of budget to actual costs semi-annually.

The estimated costs of the one-stop operator for PY19 are \$276,00 and will be paid by the Title 1B partner.

Agreements are made contingent on the availability of Federal funding for each required program. In the event of elimination of funding or change in partnership status notification shall be provided to the other parties to this MOU as soon as practicable with the intent of terminating, without further obligation, or amending this agreement. Partners will follow procedures identified in Section 15. Termination Provision and/ Section 13 Amendment Procedures as appropriate.

This MOU is contingent upon and subject to the availability of funds. A State Agency Partner may terminate or suspend this MOU, in whole or in part, without penalty or further payment being required, if (i) the funds to which this MOU commits a State Agency Partner have not be appropriated or otherwise made available to the State Agency Partner by the State or the Federal funding source, (ii) the Governor or a State Agency Partner reserves funds, or (iii) the Governor or a State Agency Partner determines that funds will not or may not be available for payment. The State Agency Partner shall provide notice, in writing, to the other Partners of any such funding failure and its election to terminate or suspend this MOU as soon as practicable. Any suspension or termination pursuant to this paragraph will be effective upon the date of the written notice unless otherwise indicated.

		Partner's Total Cash Contribution	Dollar Amount of 10% Variance from Total Cash Contribution displayed as Partner's Total Cash Contribution <u>plus</u> 10% Variance (if applicable)
Commerce	Title IB - Adult, Youth, & Dis. Workers	-10622	-11684
	TAA	1395	1534
	CSBG	615	676
IDES	Title III - Wagner-Peyser	0	0
	Title III - MSFW	0	0

	<b>Veterans Services</b>	0	0
	<b>UI Comp Programs</b>	0	0
	<b>TRA</b>	0	0
<b>ICCB</b>	<b>Title II - Adult Education</b>	2461	2707
	<b>Career &amp; Tech Ed - Perkins</b>	615	676
<b>DHS</b>	<b>Title IV - Vocational Rehab</b>	2461	2707
	<b>TANF - DHS</b>	615	676
<b>Aging</b>	<b>SCSEP</b>	615	676
<b>DOC</b>	<b>Second Chance</b>	n/a	n/a
<b>HUD</b>		615	676
<b>Title IC - Job Corp</b>		n/a	n/a
<b>Title ID - National Farmworkers</b>		615	676
<b>Title ID - YouthBuild</b>		675	676
<b>Other 1</b>		0	0
<b>Other 2</b>		0	0
<b>Other 3</b>		0	0
<b>Other 4</b>		0	0

**13. AMENDMENT PROCEDURES (Sec. 121 (c)(2)(v)) (Governor's Guidelines, Section 5) (§ 678.500(b)(5))**

*Describe amendment procedures, including annual negotiation of infrastructure and shared system costs to address the following:*

- *The amount of notice a partner agency must provide the other partners to make amendments*
- *The procedures for informing other partners of the pending amendment*
- *The circumstances under which the local partners agree the MOU must be amended*
- *The procedures for amending the MOU to incorporate the final approved budget on an annual basis*
- *The procedures for terminating the MOU or a specific partner's participation in the MOU*
- *The process for resolving any disputes that evolve after the agreement is reached*

*NOTE: Ensure the MOU reflects the most recent date as amendments are approved*

This MOU may be amended upon mutual agreement of the parties that is consistent with federal, state, or local laws, regulations, rules, plans or policies or for one or more of the following reasons:

1. The additional or removal of a partner from this MOU.
2. Removal or addition of program responsibilities for any partner that administers more than one federal program.
3. A change in the one-stop operator or a change in the physical location of the comprehensive one-stop center.
4. A change in the services, service delivery methods, referral methods, or methods to allocate costs.

5. The need to renegotiate a partner's proportionate share of costs based on changes in the method or service delivery or program or funding changes that affect a partner's continued ability to meet its shared cost obligations.
6. To incorporate the final approved budget on an annual basis.

All amendments will involve the following process:

1. The Party(ies) seeking an amendment will submit a written request to The Workforce Connection Board that includes the following:
  - The requesting party's name.
  - The reason(s) for the amendment request.
  - Each Article and Section of this MOU that will require revision.
  - The desired date for the amendment to be effective.
  - The signature of the requesting party's authorized representative
2. The Workforce Connection Board One-Stop Operations Management Council will review the request and begin the amendment notification process with the other parties, provide each remaining party thirty (30) days from the date of the notice (unless another time frame is specified in the notice) to review the anticipated changes and to submit a response to The Workforce Connection One-Stop Operations Management Council. Failure by a party to respond within the prescribed timeframe will be deemed that party's approval of the proposed changes. In the event that a remaining party has questions and/or concerns regarding the proposed amendment, the party must list its questions and/or concerns in writing and submit the list to The Workforce Connection Board One-Stop Operations Management Council with the specified timeframe.
3. The Workforce Connection Board One-Stop Operations Management Council will review the listed questions/concerns and will issue a response within fifteen (15) days of receipt of the list.
4. The final, approved amendment draft will be signed by authorized representatives of the affected partners, and then submitted to The Workforce Connection Board for final signature.
5. The Workforce Connection Board will distribute copies of the fully executed amendment to all Parties.

Any disputes between and among partners to this MOU evolving after agreement to the initial MOU developed or any amendment will be resolved utilizing the following process:

1. The Party(ies) disputing any provisions or actions of implementation regarding this document or subsequent amendments will submit a written explanation of their concern, disagreement, and/or dispute to the Workforce Connection Board. The written explanation will include the following:
  - The requesting party(ies)'s name.
  - A description of the disagreement / dispute.
  - Desired remedy and amendments needed to the MOU document and desired effective date.
  - The signature of the requesting party(ies)'s authorized representative.
2. The written information will be provided to the Chair of The Workforce Connection Board One-Stop Operations Management Council. The explanation of the dispute will be reviewed by the Council and negotiations for resolution will be conducted. Upon conclusion of negotiations with consensus reached, the amendment process will begin and be discussed in steps 2 through 5 identified above.
3. If consensus cannot be reached utilizing the "consensus decision making process" identified and outline in Section 4. MOU Development of this document. The impasse issue will be elevated to The Workforce Connection Board Executive Committee and/or full Board and CEOs to determine next steps.

**14. RENEWAL PROVISIONS (Sec. 121(c)(2)(v)) (Governor's Guidelines, Section 1, Item 10) (§ 678.500(b)(6))**

*Provide the process and timeline in which MOU will be reviewed, including:*

- *Explain the renewal process, which must occur at a minimum of every three years*
- *Describe the required renewal process if substantial changes occur before the MOU's three-year expiration date*

*NOTE: Ensure the MOU reflects the most recent date as renewals are approved*

A review of the MOU will be completed annually to ensure that there are not substantive changes that need to be implemented prior to the MOU's expiration date. If substantial changes do occur before the MOU's three-year expiration date, the local board may convene the partners to jointly address any necessary modifications; or any party to the MOU may request, in writing, the local board to convene the partners to conduct an interim review of the situation. The local board will determine the need to convene all parties to the MOU to review proposed changes and negotiate revisions to the MOU. The MOU will be amended in accordance with Section 13. Amendment Provisions of this document.

Within 90 days prior to the end date of this MOU, partners shall review the MOU and negotiate any needed changes to the provisions herein. The partners shall collaboratively evaluate the effectiveness of operations pursuant to this MOU, make any necessary modifications and renew the MOU for a term to be determined at the time of renewal. Notice of withdrawal shall be given to all parties covered by this MOU at least 60 days prior to an anniversary date.

#### **15. ADDITIONAL LOCAL PROVISIONS (OPTIONAL) (Sec. 121(c)(2)(B)) (§678.500(c))**

**Termination Provision:** The parties understand the implementation of collaborative, integrated services through The Workforce Connection, as the public workforce system, is dependent on everyone's good faith effort to work together to improve services to the community. In the event that it becomes necessary for one or more parties to cease being a party to this MOU that said party (ies) shall notify the other parties, in writing, sixty (60) days in advance to that intention. The other parties shall then determine how to replace or offset the loss of participation and resources to the System. Termination by one or more of the parties to this MOU does not alter the terms or obligations of the other parties to this MOU.

**Default Provision:** In the event that a partner is determined by The Workforce Connection Board (the local Workforce Board) and the Chief Elected Officials (CEOs), after review and consultation with the non-breaching partners to this MOU, to be in default or breach of its obligations under this MOU, The Workforce Connection Board shall provide a written statement placing the breaching partner on notice of breach and shall provide a period of at least thirty (30) days in which to cure said breach. If, at the close of the period designated in the notice of breach the breaching partner has failed to cure the breach, The Workforce Connection Board, CEOs, and the remaining non-breaching partners to this MOU will notify the breaching partner's funding sources of such breach. In addition, The Workforce Connection Board, CEOs, and the remaining non-breaching partners to the MOU will avail themselves of all other rights and remedies allowed by applicable law.

#### **16. ADDITIONAL PARTNERS (Sec. 121 (b)(2))**



None

**17. DURATION OF AGREEMENT (Sec. 121(c)(2)(v)) (Governor's Guidelines, Section 1, Item 10) (§ 678.500(b)(5))**

- *Provide the effective date of the MOU*
- *List the agreed upon expiration date (cannot exceed three years)*

The effective date of this MOU is July 1, 2017. The MOU expires on June 30, 2020. Amendments and modifications during the term of this Agreement will be made in accordance with Section 13 of this document.

**18. AUTHORITY AND SIGNATURES (Governor's Guidelines, Section 1, Item 8(p); Section 5, Items 28-29) (§678.500(d))**

- *Include a statement that the individuals signing the MOU have authority to represent and sign on behalf of their program under WIOA*

As authorized representatives of the agencies and entities established as Partners of The Workforce Connection, the local public workforce service delivery system, as established under the Workforce Innovation and Opportunity Act for local workforce area 3 (Boone, Winnebago, and Stephenson Counties,) the signatures on this document indicate authority to enter into this agreement on behalf of the program or agency identified.

**19. ATTACHMENTS**

**LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS**

**INCLUDES:**

- CAREER SERVICES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)
- OTHER PROGRAMS AND ACTIVITIES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)
- SERVICE DELIVERY METHOD THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)

**IDES NON-DISCLOSURE AGREEMENT**

**ONE-STOP OPERATING BUDGET SPREADSHEET FOR PY19**

**OTHER N/A**

**TEMPLATE**  
**LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS**

**CAREER SERVICES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)**

<b>BASIC CAREER SERVICES</b>												
<b>REQUIRED PARTNERS</b>	<b>Eligibility for Title IB</b>	<b>Outreach, intake, orientation</b>	<b>Initial Skills Assessment</b>	<b>Labor exchange services, including job search and placement assistance</b>	<b>Referral and coordination with other programs</b>	<b>Workforce and labor market information and statistics</b>	<b>Performance and cost information on providers of education, training and workforce services</b>	<b>Performance info for the local area as a whole</b>	<b>Information on the availability of supportive services</b>	<b>Information and meaningful assistance with UI claims</b>	<b>Assistance establishing eligibility for financial aid for non-WIOA training and education</b>	
Title I: Adult, Dislocated Worker, Youth	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Title II: Adult Education and Literacy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Title III: Employment Programs under Wagner-Peyser	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Title IV: Rehabilitation Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Post-secondary Career and Technical Education under Perkins	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Unemployment Insurance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Job Counseling, Training and Placement Services for Veterans	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trade Readjustment Allowance (TRA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trade Adjustment Assistance (TAA)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Migrant and Seasonal Farmworkers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
National Farmworker Jobs Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Community Services Block Grant (CSBG)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Senior Community Services Employment Program (SCSEP)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
TANF	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Housing and Urban Development	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**TEMPLATE**  
**LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS**

<b>BASIC CAREER SERVICES</b>												
	Eligibility for Title IB	Outreach, intake, orientation	Initial Skills Assessment	Labor exchange services, including job search and placement assistance	Referral and coordination with other programs	Workforce and labor market information and statistics	Performance and cost information on providers of education, training and workforce services	Performance info for the local area as a whole	Information on the availability of supportive services	Information and meaningful assistance with UI claims	Assistance establishing eligibility for financial aid for non-WIOA training and education	
<b>REQUIRED PARTNERS</b>												
Employment and Training Activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
YouthBuild	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>INDIVIDUALIZED AND FOLLOW-UP CAREER SERVICES</b>												
	Comprehensive and specialized assessments	Development of an individual employment plan	Group counseling	Individual counseling	Career planning	Short-term pre-vocational services	Internships and work experience	Workforce preparation activities	Financial literacy services	Out-of-area job search assistance	English language acquisition	Follow-up services for participants in adult and dislocated worker programs
<b>REQUIRED PARTNERS</b>												
Title I: Adult, Dislocated Worker, Youth	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Title II: Adult Education and Literacy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Title III: Employment Programs under Wagner-Peyser	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Title IV: Rehabilitation Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Post-secondary Career and Technical Education under Perkins	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unemployment Insurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Job Counseling, Training and Placement Services for Veterans	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**TEMPLATE**  
**LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS**

<b>INDIVIDUALIZED AND FOLLOW-UP CAREER SERVICES</b>												
<b>REQUIRED PARTNERS</b>	<b>Comprehensive and specialized assessments</b>	<b>Development of an individual employment plan</b>	<b>Group counseling</b>	<b>Individual counseling</b>	<b>Career planning</b>	<b>Short-term pre-vocational services</b>	<b>Internships and work experience</b>	<b>Workforce preparation activities</b>	<b>Financial literacy services</b>	<b>Out-of-area job search assistance</b>	<b>English language acquisition</b>	<b>Follow-up services for participants in adult and dislocated worker programs</b>
Trade Readjustment Allowance (TRA)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trade Adjustment Assistance (TAA)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Migrant and Seasonal Farmworkers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
National Farmworker Jobs Program	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Services Block Grant (CSBG)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Senior Community Services Employment Program (SCSEP)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TANF	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Housing and Urban Development Employment and Training Activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
YouthBuild	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**TEMPLATE**  
**LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS**

**OTHER PROGRAMS AND ACTIVITIES AVAILABLE THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)**

<b>REQUIRED PARTNER</b>	<b>OTHER PROGRAMS AND ACTIVITIES PROVIDED</b>
Title I (Adult, Dislocated Worker, Youth)	Business Services; Business Engagement; Hiring Events; Workshops
Title II: Adult Education and Literacy	Student intake; assessment; student support services, such as transitions; Bridge instruction; Online instructions via technology; Intermediate computer instruction
Title III: Employment Programs under Wagner-Peyser	Hiring Events; Workshops
Title IV: Rehabilitation Services	Post-employment services; supportive services; disability specific counseling; assistive devices; employer education on ADA
Post-secondary Career and Technical Education under Perkins	Via technology: Academic counseling and career advising; Resume writing/interviewing skills
Unemployment Insurance	Claims maintenance; General questions; Claims filing
Job Counseling, Training and Placement Services for Veterans	Case management; Workshops
Trade Readjustment Allowance (TRA)	Claims maintenance; General questions
Trade Adjustment Assistance (TAA)	Connections to training; supportive services; re-employment activities
Migrant and Seasonal Farmworkers	Hiring events; Workshops
National Farmworker Jobs Program	Related assistance for eligible MSFW
Community Services Block Grant (CSBG)	Workshops; Supportive Services; Emergency Assistance
Senior Community Services Employment Program (SCSEP)	Job Search / Job Preparation Workshops;
TANF	Outreach, intake and orientation; Skills and supportive service needs assessments; EPIC grant coordination and delivery
Housing and Urban Development Employment and Training Activities	Outreach ; skills and supportive service needs assessment
YouthBuild	Outreach and recruitment

**TEMPLATE  
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS**

**SERVICE DELIVERY METHOD THROUGH THE LOCAL COMPREHENSIVE ONE-STOP CENTER(S)**

<b>PROGRAM</b>	<b>SERVICES PROVIDED THROUGH OWN STAFF</b>	<b>SERVICES PROVIDED THROUGH CROSS-TRAINED PARTNER STAFF</b>	<b>SERVICES PROVIDED THROUGH CONTRACTOR PROVIDER</b>	<b>SERVICES PROVIDED THROUGH DIRECT LINKAGE</b>
Title I (Adult, Dislocated Worker, Youth)	Basic Career Services; Individualized and Follow-up Career Services; Access to Training Services; and Business Services.	Services: Partner: Partner:	Services: Career Readiness and GED Prep. Provider: Rock Valley College; Goodwill Industries of Northern IL; YMCA; Regional Office of Education 8	Services: Method:
Title II: Adult Education and Literacy		Services: Partner:	Services: Provider: Services: Provider:	Services: Title II Basic Career Services; Individualized and Follow-up Career Services; and access to Adult Education and Literacy Training services. Method: Phone and/or Technology
Title III: Employment Programs under Wagner-Peyser	Title III Basic Career Services; Individualized and Follow-up Career Services; and Business Services	Services: Partner:	Services: Provider:	Services: Method:
Title IV: Rehabilitation Services	Title IV Basic Career Services; and Business Services	Services: Partner:	Services: Provider:	Services: Title IV Basic Career Services; Individualized and Follow-up Career Services Method: Phone and/or Technology
Post-secondary Career and Technical Education under Perkins		Services: Partner:	Services: Provider:	Services: Basic Career Services; Individualized and Follow-up Career Services Method: Phone and/or Technology
Unemployment Insurance	Basic Career Services	Services: Partner:	Services: Provider:	Services: Method:

**TEMPLATE  
LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS**

<b>PROGRAM</b>	<b>SERVICES PROVIDED THROUGH OWN STAFF</b>	<b>SERVICES PROVIDED THROUGH CROSS-TRAINED PARTNER STAFF</b>	<b>SERVICES PROVIDED THROUGH CONTRACTOR PROVIDER</b>	<b>SERVICES PROVIDED THROUGH DIRECT LINKAGE</b>
Job Counseling, Training and Placement Services for Veterans	Basic Career Services; Individualized and Follow-up Career Services; business Services	Services:	Services:	Services:
		Partner:	Provider:	Method:
Trade Readjustment Allowance (TRA)	Basic Career Services; Individualized and Follow-Up Career Services; Access to Training Services	Services:	Services:	Services:
		Partner:	Provider: IDES	Method:
Trade Adjustment Assistance (TAA)		Services:	Services: Individualized and Follow-up career services; access to training services	Services:
		Partner:	Provider: Rock Valley College	Method:
Migrant and Seasonal Farmworkers	Basic Career Services and Individualized and Follow-up Career Services	Services:	Services:	Services:
		Partner:	Provider:	Method:
National Farmworker Jobs Program		Services:	Services:	Services: Basic Career Services; and Individualized and Follow-up Career Services
		Partner:	Provider:	Method: Technology
Community Services Block Grant (CSBG)		Services:	Services:	Services:
		Partner:	Provider:	Method:
Senior Community Services Employment Program (SCSEP)	Basic Career Services; and Individualized and Follow-up Career Services	Services:	Services:	Services:
		Partner:	Provider:	Method:
TANF	Basic Career Services	Services:	Services:	Services: Basic Career Services and Individualized and Follow-up Career Services
		Partner:	Provider:	Method:
		Services:	Services:	Services:
		Partner:	Provider:	Method:

**TEMPLATE**  
**LOCAL SERVICE MATRIX FOR COMPREHENSIVE ONE-STOP CENTERS**

<b>PROGRAM</b>	<b>SERVICES PROVIDED THROUGH OWN STAFF</b>	<b>SERVICES PROVIDED THROUGH CROSS-TRAINED PARTNER STAFF</b>	<b>SERVICES PROVIDED THROUGH CONTRACTOR PROVIDER</b>	<b>SERVICES PROVIDED THROUGH DIRECT LINKAGE</b>
Housing and Urban Development Employment and Training Activities	Services:	Services:	Services:	Services: Basic Career Services; and Individualized and Follow-up Career Services
	Partner:	Partner:	Provider:	Method: Phone and/or Technology
YouthBuild	Services:	Services:	Services:	Services:
	Partner:	Partner:	Provider:	Method:
Other (specify):	Services:	Services:	Services:	Services: Basic Career Services and Individualized and Follow-up Career Services
	Partner:	Partner:	Provider:	Method: Phone and/or Technology
Other (specify):	Services:	Services:	Services:	Services:
	Partner:	Partner:	Provider:	Method:
Other (specify):	Services:	Services:	Services:	Services:
	Partner:	Partner:	Provider:	Method:



## IDES NON-DISCLOSURE AGREEMENT

### Attachment No. 2 to Amendment No. 2 to LWIA #03 MOU

The Illinois Department of Employment Security (“IDES”) agrees to share confidential information, as defined below, with each One-Stop Partner ( “RECIPIENT”) pursuant to the Memorandum of Understanding for the One-Stop Center located in Illinois Local Workforce Area #03(“MOU”), solely for the limited purpose and to the extent as set forth in this Non-Disclosure Agreement (“Agreement”). IDES and the RECIPIENT are collectively referred to as the “Parties” and individually as a “Party.” This Agreement is made by and between IDES and each RECIPIENT and as such this Agreement is separately and individually enforceable against each RECIPIENT.

1. Executed Amendment. RECIPIENT acknowledges and agrees that by signing Amendment No. 2 to the MOU (“Amendment”) it agrees to be bound by the terms and conditions of this Agreement, which are incorporated into the MOU by the Amendment. RECIPIENT’s execution of the Amendment is a prerequisite for receiving any confidential information under this Agreement.
2. One-Stop Partner. RECIPIENT affirms and acknowledges that it is a One-Stop Partner, as defined by the Workforce Innovation and Opportunity Act of 2014, as amended, (WIOA). RECIPIENT affirms and acknowledges that, except as otherwise provided herein, it will remain a Party to this Agreement as long as it continues to administer at least one federally funded employment, training or education program at an Illinois One-Stop Center, as defined by WIOA.
3. Term and Termination. The term of this Agreement shall begin upon the date of full execution of the Amendment and shall end upon the termination of the MOU. Notwithstanding any other provision to the contrary, IDES may immediately terminate or cancel this Agreement and cease providing confidential information if RECIPIENT fails to adhere to any provision set forth in this Agreement. RECIPIENT agrees that its responsibilities and duties under this Agreement, including but not limited to its obligations regarding confidentiality and data security, shall remain in effect following the termination of this Agreement.
4. Confidential Information.
  - a) For purposes of this Agreement, “confidential information” means all data and information in whatever form produced, prepared, observed, or received under this Agreement to the extent such information is confidential within the meaning of any governing law, regulation, or directive, including, without limitation, the Illinois statute codified at 820 ILCS 405/1900 (“Section 1900”).
  - b) RECIPIENT agrees to comply with applicable laws, materials, regulations and all other state and federal requirements with respect to the protection of privacy, security and dissemination of the confidential information, including Section 1900; which is incorporated by reference into this Agreement. Protection from unauthorized use and/or disclosure specifically includes storage in a place physically secure from access by unauthorized persons, maintaining information in electronic formats such as magnetic tapes, discs, or on servers in such a way that unauthorized persons cannot obtain the information by any means, destroying all confidential information in the manner directed

## IDES NON-DISCLOSURE AGREEMENT

by IDES as soon as the information is no longer needed for RECIPIENT's purposes, and undertaking precautions to ensure that only authorized employees and agents have access to said confidential information.

- c) RECIPIENT agrees to instruct all personnel having access to the confidential information on the confidentiality requirements set forth in this Section and agrees to fully and promptly report any infraction to the IDES.
  - d) RECIPIENT agrees that the disclosure of the confidential information to the RECIPIENT does not convey any future ownership or use rights. RECIPIENT agrees that IDES shall retain sole and exclusive ownership of the confidential information.
  - e) Upon the termination of this Agreement, RECIPIENT agrees to destroy or return all confidential information in the manner directed by IDES. RECIPIENT agrees that the confidential information shall not be archived or sent to a records center and shall not be retained with personal identifiers for any period longer than the term of this Agreement.
5. Data Specifications.
- a) The Parties acknowledge and agree that under this Agreement IDES will not share or provide the RECIPIENT with any information obtained from an individual or employing unit during the administration of the Illinois unemployment insurance (UI) program including, but not limited to, social security numbers, benefit records and employer's wage records.
  - b) In accordance with 56 Ill. Admin. Code 2960.120, IDES may provide RECIPIENT with non-UI information contained in the Illinois Job Link (IJL) including: (i) a customer's name, address, phone number, and/or employment history; (ii) an employer's name, address, and phone number; (iii) job order information; and (iv) other non-UI information contained in IJL, provided that disclosure of such information is not prohibited under this Agreement.
6. Purpose and Use. RECIPIENT agrees that it will use the confidential information solely for the limited purpose of administering an employment, training or education program through an Illinois One-Stop Center in accordance with WIOA. Any dissemination or use of the confidential information other than for the purpose and use set forth in this Section without the express written authority of the Director of IDES is specifically prohibited.
7. Indemnification. To the extent authorized by law, RECIPIENT agrees to indemnify, assume all risk of loss, and hold harmless IDES from and against all liabilities, claims, suits, actions, judgments, damages and expenses related to or arising in connection with any acts or omissions of RECIPIENT in connection with this Agreement. RECIPIENT shall do nothing to prejudice the rights of IDES to recover against third parties for any loss.
8. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Any claim against IDES arising out of this Agreement must be filed exclusively with the Illinois Court of Claims, 705 ILCS 505/1 et seq., when said claim is within the jurisdiction of the Court of Claims.
9. Entire Agreement. This Agreement contains the entire agreement between the Parties and supersedes all previous agreements and proposals, oral or written, regarding the matters

## **IDES NON-DISCLOSURE AGREEMENT**

addressed herein. This Agreement may be amended upon the mutual written agreement of the Parties. In the event of conflict, this Agreement shall prevail over the MOU.

10. Severability. If any provision in this Agreement is held to be invalid, illegal, void, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not be affected.

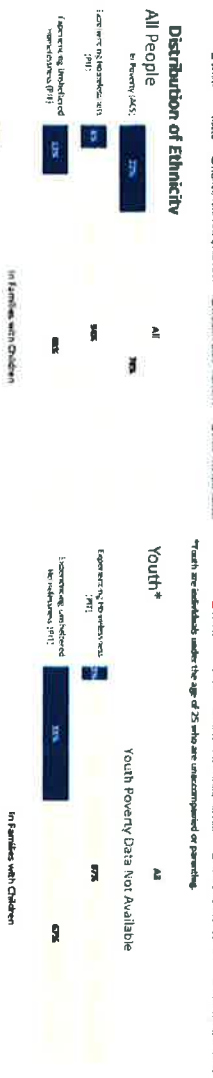
# CoC Racial Equity Analysis Tool

Non-patented and poverty counts of the CoC and State level  
 Selected CoC: **IL-501**  
 Rockford/Winneago, Boone Counties CoC

## Distribution of Race



## Distribution of Ethnicity



## All People

Race	CoC Count	CoC %	State Count	State %
White	344,298	80%	3,816,000	77%
Black	287,848	83%	1,147,000	29%
Hispanic	42,006	12%	1,000,000	25%
Asian/Pacific Islander	53,671	15%	1,000,000	25%
Other/Multi-Racial	42,755	12%	1,000,000	25%

## Youth\*

Race	CoC Count	CoC %	State Count	State %
White	251	80%	1,000,000	25%
Black	113	35%	1,000,000	25%
Hispanic	17	6%	1,000,000	25%
Asian/Pacific Islander	259	78%	1,000,000	25%
Other/Multi-Racial	113	35%	1,000,000	25%

## Veterans

Race	CoC Count	CoC %	State Count	State %
White	23	80%	1,000,000	25%
Black	10	33%	1,000,000	25%
Hispanic	1	4%	1,000,000	25%
Asian/Pacific Islander	3	9%	1,000,000	25%
Other/Multi-Racial	3	9%	1,000,000	25%

### CoC Data

Race	Count	%	State Count	State %
White	344,298	80%	3,816,000	77%
Black	287,848	83%	1,147,000	29%
Hispanic	42,006	12%	1,000,000	25%
Asian/Pacific Islander	53,671	15%	1,000,000	25%
Other/Multi-Racial	42,755	12%	1,000,000	25%

### State Data

Race	Count	%	CoC Count	CoC %
White	3,816,000	77%	344,298	80%
Black	1,147,000	29%	287,848	83%
Hispanic	1,000,000	25%	42,006	12%
Asian/Pacific Islander	1,000,000	25%	53,671	15%
Other/Multi-Racial	1,000,000	25%	42,755	12%

### State Data

Race	Count	%	CoC Count	CoC %
White	3,816,000	77%	344,298	80%
Black	1,147,000	29%	287,848	83%
Hispanic	1,000,000	25%	42,006	12%
Asian/Pacific Islander	1,000,000	25%	53,671	15%
Other/Multi-Racial	1,000,000	25%	42,755	12%

\*Poverty percentages based on the age of 25 and are unaccompanied or parenting youth under 25.

Data about Veterans in Families Not Available

Data about Veterans in Families Not Available





CoC Code: IL-501 Name: Rockford 6/21/2019 Report Period: 10/01/2017 - 09/30/2018 Submission Type: official

Glossary

# Stella Performance Module

Insights Action Plan

Dashboard

Days Homeless

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Overview Comparison

## Demographics Overview: Sheltered Homelessness

Demographic characteristics of households and people served in the homeless system including those only served in PSH during the report period

All Households Served in shelters & transitional h

**1,190**  
Households (HH)

**1,186**  
Heads of Household (HoH) and Adults

**1,449**  
People

### Gender of HoH and Adults: 1,502 People



### Age of All Persons in Household: 1,919 People



### Race and Ethnicity of HoH and Adults: 1,502 People



### Household Composition: 1,462 HH



Glossary

# Stella Performance Module

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By Pathway

By Population Group

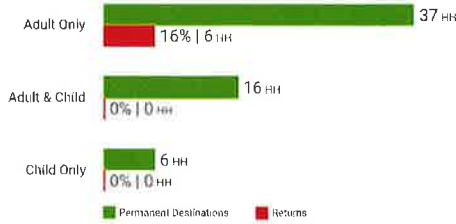
## Returns to the Homeless System

Percent of households that returned to the homeless system within six months of exiting to a permanent destination. Results are shown for the exit cohort selected in the dropdown.



HH that Exited in the 1st 6 mo of the Current Report Pe

10% RETURNS  
6 of 59 HH

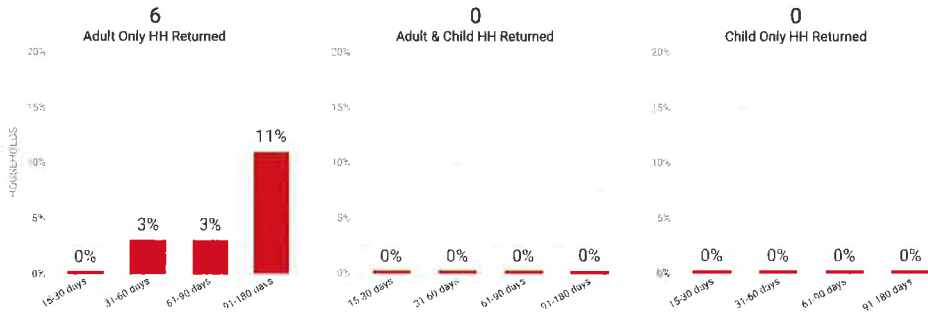


## Time Distribution of Returns

Number of households that returned to the homeless system after exiting to a permanent destination and the percent of households who returned within each of the defined time intervals. Results are shown for the exit cohort selected in the dropdown. Return rates are cumulative for the timeframes available for each cohort; only the oldest cohort has return rates for the full three-year period.



HH that Exited in the 1st 6 mo of the Current Report Pe

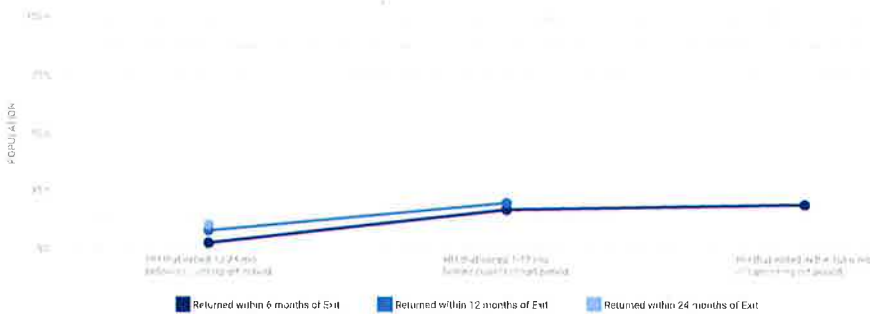


## Returns to the Homeless System Trend

Percent of households that returned to the homeless system within 6, 12, and 24 months after exiting to a permanent destination. Returns are shown for all three cohorts in the dataset.



All Households White, Non-Hispanic/N All Destination Types



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Ask A Question

Find the address of the HUD office near you





Glossary

# Stella Performance Module

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By Pathway

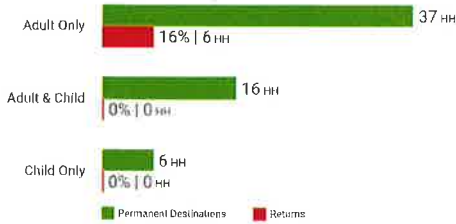
By Population Group

## Returns to the Homeless System

Percent of households that returned to the homeless system within six months of exiting to a permanent destination. Results are shown for the exit cohort selected in the dropdown.

HH that Exited in the 1st 6 mo of the Current Report Pe

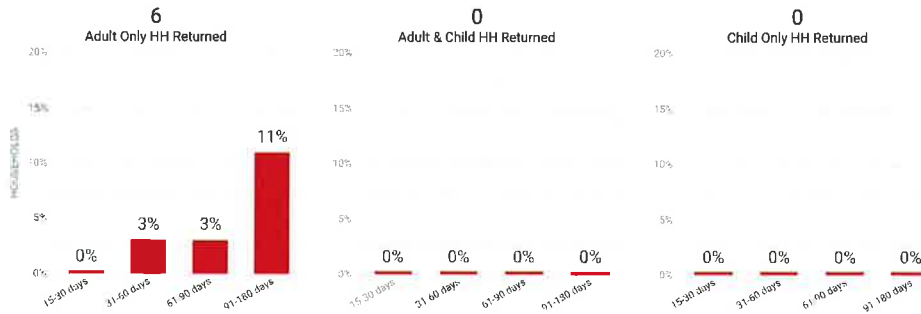
10% RETURNS  
6 of 59 HH



## Time Distribution of Returns

Number of households that returned to the homeless system after exiting to a permanent destination and the percent of households who returned within each of the defined time intervals. Results are shown for the exit cohort selected in the dropdown. Return rates are cumulative for the timeframes available for each cohort, only the oldest cohort has return rates for the full three-year period.

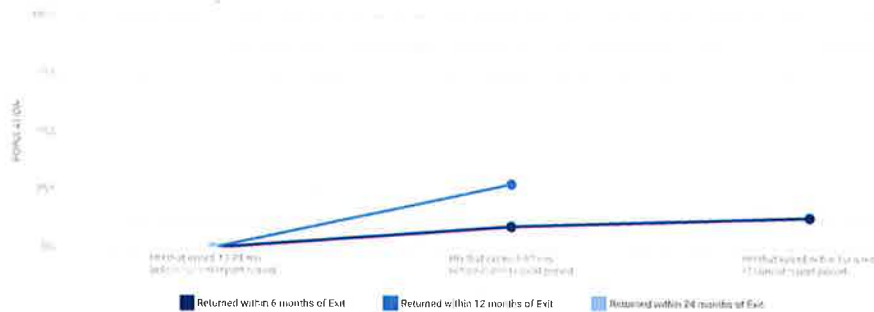
HH that Exited in the 1st 6 mo of the Current Report Pe



## Returns to the Homeless System Trend

Percent of households that returned to the homeless system within 6, 12, and 24 months after exiting to a permanent destination. Returns are shown for all three cohorts in the dataset.

All Households White, Hispanic/Latino All Destination Types



SiteMap  
Dashboard Information on Essential Accessibility

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Feedback: How do you feel about this report? As A Question  
Feedback: How do you feel about this report? As A Question  
Feedback: How do you feel about this report? As A Question





Glossary

# Stella Performance Module

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By Population Group

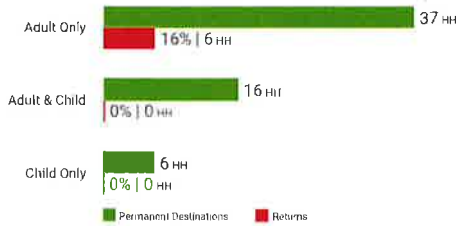
## Returns to the Homeless System

Percent of households that returned to the homeless system within six months of exiting to a permanent destination. Results are shown for the exit cohort selected in the dropdown.

Info Lightbulb Grid Print Share

HH that Exited in the 1st 6 mo of the Current Report Pe

10% RETURNS  
6 of 59 HH

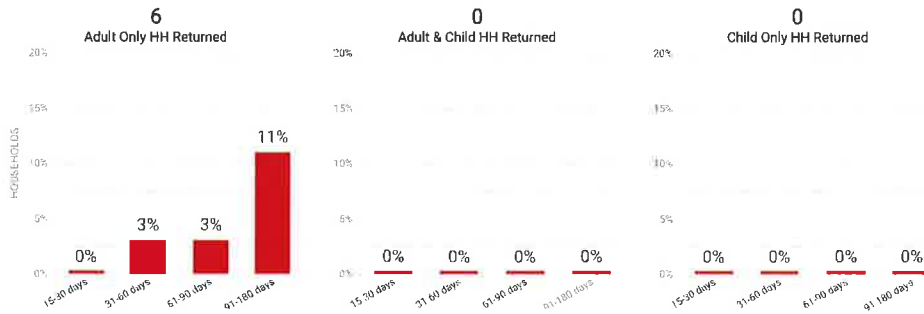


## Time Distribution of Returns

Number of households that returned to the homeless system after exiting to a permanent destination and the percent of households who returned within each of the defined time intervals. Results are shown for the exit cohort selected in the dropdown. Return rates are cumulative for the timeframes available for each cohort; only the oldest cohort has return rates for the full three-year period.

Info Lightbulb Grid Print Share

HH that Exited in the 1st 6 mo of the Current Report Pe

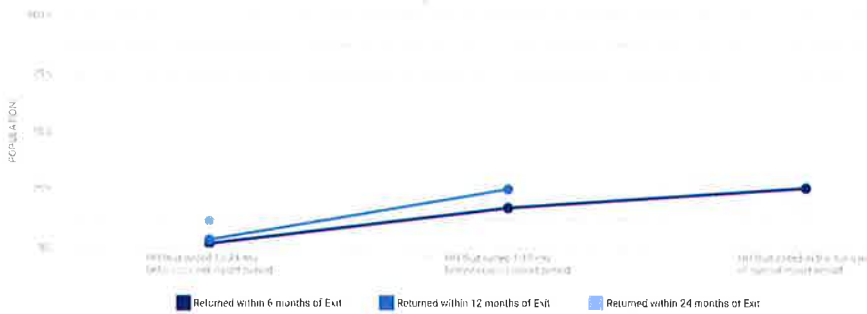


## Returns to the Homeless System Trend

Percent of households that returned to the homeless system within 6, 12, and 24 months after exiting to a permanent destination. Returns are shown for all three cohorts in the dataset.

Info Lightbulb Grid Print Share

All Households Black or African American All Destination Types



Site map, Disclosure Information, Contact Accessibility

Contact Info, Privacy Policy, FOIA

AG Issues, Web Management and Web Policies, Inspection General

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## Returns to the Homeless System

Percent of households that returned to the homeless system within six months of exiting to a permanent destination. Results are shown for the exit cohort selected in the dropdown.

HH that Exited in the 1st 6 mo of the Current Report Pe

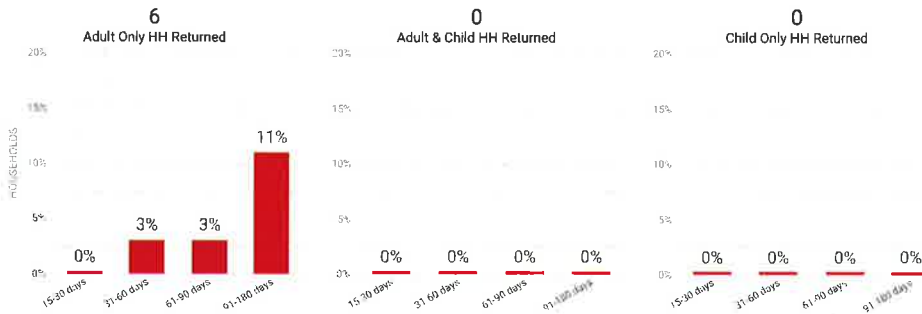
10% RETURNS  
6 of 59 HH



## Time Distribution of Returns

Number of households that returned to the homeless system after exiting to a permanent destination and the percent of households who returned within each of the defined time intervals. Results are shown for the exit cohort selected in the dropdown. Return rates are cumulative for the timeframes available for each cohort; only the oldest cohort has return rates for the full three-year period.

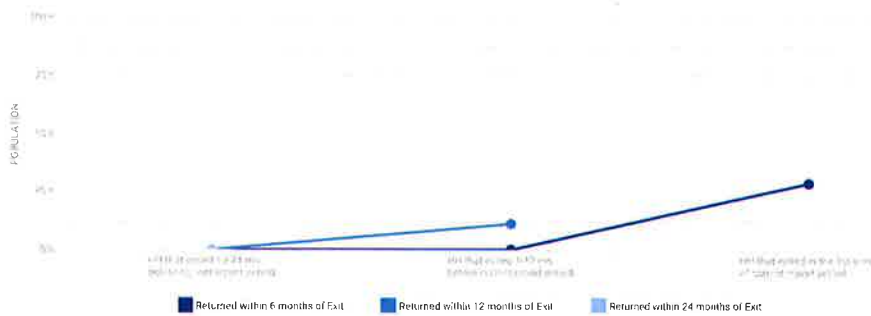
HH that Exited in the 1st 6 mo of the Current Report Pe



## Returns to the Homeless System Trend

Percent of households that returned to the homeless system within 6, 12, and 24 months after exiting to a permanent destination. Returns are shown for all three cohorts in the dataset.

All Households Multiple Races (HOH) All Destination Types



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Find the address of the HUD office near you



**CERTIFICATION OF LOCAL APPROVAL**

I, Thomas P. Mc Namara, Mayor/Village President, am duly authorized to act on behalf of the City of Rockford

(name of jurisdiction) hereby approve the project(s) proposed by

City of Rockford Human Services (name of non-profit) which is (are) to be located in Rockford, IL (name of jurisdiction).

  
(Signature)

Thomas P. Mc Namara  
(Printed Name)

3/22/19  
(Date)